

TERM OF COMMISSION: January Session of the November Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Commission Chambers

PRESENT WERE: Presiding Commissioner Keith Schnarre  
District I Commissioner Karen M. Miller  
District II Commissioner Skip Elkin  
Deputy County Clerk Shawna Victor

The meeting was called to order at 9:30 a.m.

**Subject: Purchasing Department**

Melinda Bobbitt, Purchasing Department Director, was present on behalf of these items.

**A. Second Reading and Award of Bid 76-10DEC02 (Rock and Chip Seal Term and Supply – Areas Two and Three)**

Melinda Bobbitt stated the recommendation the Public Works Department is for award to Boone Quarries for Areas Two and Three.

Commissioner Miller moved to award bid 76-10DEC02 for Rock and Chip Seal Term and Supply for Areas Two and Three to Boone Quarries.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0 as follows: Commissioner Schnarre – Yes, Commissioner Miller – Yes, Commission Elkin – Absent for vote. **Order 2-2003**

**B. Second Reading and Award of Bid 89-20DEC02 (Chevrolet Impala Police Vehicles)**

Melinda Bobbitt stated the recommendation for award from the Sheriff's Department is to Don Brown Chevrolet for 2 2003 Chevrolet Impala Police Cars for a total contract price of \$34,414.80.

Commissioner Miller moved to award bid 89-20DEC02 for Chevrolet Impala Police Cars to Don Brown Chevrolet.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 3-2003**

**C. Second Reading and Award of Bid 88-10DEC02 (Vehicle Preventative Maintenance)**

Melinda Bobbitt stated the recommendation for award from the Sheriff's Department is to Squeaky Lube for \$20.95 per maintenance visit. The Department budgets \$21,000.00 per year for vehicle maintenance services. This is a term and supply contract.

Commissioner Elkin moved to award bid 88-10DEC02 for Vehicle Preventative Maintenance to Squeaky Lube.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 4-2003**

**D. Second Reading and Award of Bid 67-20DEC02 (Push Blades)**

Melinda Bobbitt stated the recommendation for award from the Public Works Department is to Henke Manufacturing Corporation for three push blades for a total contract price of \$10,185.00.

Commissioner Elkin moved to award bid 67-20DEC02 for Push Blades to Henke Manufacturing Corporation.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 5-2003**

**E. Second Reading and Award of Bid 77-04DEC02 (Digital Recording System)**

Melinda Bobbitt stated the proposal for the Digital Recording System was evaluated by a committee consisting of Donna Hargis, Joe Piper, and Lori Smith from the Public Safety Joint Communications department. The committee recommends award to Nelson Systems for submitting the best proposal for the department for a total contract price of \$32,194.00. This includes delivery, installation, training and maintenance for three years.

Commissioner Miller moved to award bid 77-04DEC02 for a Digital Recording System to

Nelson Systems, Incorporated.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 6-2003**

**Subject: Sheriff's Department – First Reading of Contract**

Major Warren Brewer was present on behalf of this item.

Major Brewer stated this is a contract with Dr. James Allen, who is the physician contracted for jail medical care. Under Dr. Allen's license, the nurses are able to accomplish greater treatment than they would on their own. Dr. Allen has had a contract for several years and this is the first increase he has requested. This increase was approved in the 2003 budget.

Commissioner Elkin asked how much the increase is. Major Brewer stated the increase is for \$500 per month.

Commissioner Miller stated this has been a successful program compared to the previous arrangement with the Health Department. Major Brewer stated he believes the reason for the success is the fact that the County has some control over the issue. He believes the County should begin looking forward to the future because Dr. Allen may retire within the next few years.

Commissioner Miller stated the successful aspects of the program should be identified so if the Health Department does have to take over the program then maybe it can be as successful as the current program.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

**Subject: Public Works**

David Nichols, Design and Construction Manager, was present on behalf of these items.

**A. Second Reading and Approval of Change Order #1 for Bank Stabilization Projects**

David Nichols noted a SEMA representative will be here on Thursday to review the paper work for the project.

Commissioner Miller moved to approve Change Order #1 for Bank Stabilization Projects.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 7-2003**

**B. First Reading of 2003 Community Storm Water Project Contract with University of Missouri**

David Nichols stated this is a continuation of the contract with Jim Davis and a public education group. He believes the only change in this contract is a 4% increase for Mr. Davis' staff. This contract has been approved by the University.

As part of the University's share and participation in this project, the University waived their fees and overhead costs. This is being used as the University's contribution toward the project. The County is using these services as the public participation portion and permit for the Phase II Storm Water. He believes this could be addressed by in-house staff, if there is funding, in the future.

Commissioner Miller stated she believes this has served the County well.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

**Subject: Clerk's Office – Second Reading and Approval of Contract with University**

Commissioner Elkin moved to approve the contract between the Curators of the University of Missouri and the Boone County Commission for Project Based Services Project; Visualizing Accessibility to Polling Places Using Internet-based GIS.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 8-2003**

**Subject: Second Reading and Approval of Joint Resolution with City of Columbia**

Commissioner Schnarre moved to approve the letter to Senator Kit Bond regarding the Federal Transportation Authorization Priority Projects.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 9-2003**

**Subject: Accept Resignation of Mental Health Board of Trustees Member**

Commissioner Elkin stated Craig Van Matre has submitted his resignation to the Mental Health Board.

Commissioner Miller stated Mr. Van Matre has been an active member of this organization. He developed the website, at his own expense, placing all mental health sites on the web that are connected with the County and worked on all grant applications for the needs assessment to the Mental Health State Fund. She thanked Mr. Van Matre for his service to the organization.

Commissioner Schnarre asked how long Mr. Van Matre has been on the board. Commissioner Miller stated she believes it was approximately two years.

Commissioner Miller noted Mr. Van Matre has been active at the State level on mental health issues also.

Commissioner Miller moved to accept the resignation of Craig Van Matre from the Boone County Mental Health Board of Trustees effective immediately.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 10-2003**

**Commissioner Reports**

*Commissioner Schnarre*

No reports at this time.

*Commissioner Miller*

Highway Commission

Commissioner Miller stated she made a presentation to the Highway Commission on January 6, 2003 on behalf of Boone County and District V. She believes the presentation was well received by the Missouri Department of Transportation Staff but does not know if the Commission received it as well. There is a hope the regional funds debt will be taken away no matter what option is chosen. She believes a decision will be made by January 10, 2003.

*Commissioner Elkin*

No reports at this time.

There was no public comment.

The meeting adjourned at 9:47 a.m.

Attest:

---

Wendy S. Noren  
Clerk of the County Commission

---

Keith Schnarre  
Presiding Commissioner

---

Karen M. Miller  
District I Commissioner

---

Skip Elkin  
District II Commissioner