

TERM OF COMMISSION: December Session of the November Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Don Stamper
District II Commissioner Skip Elkin
Deputy County Clerk Shawna Victor

The meeting was called to order at 1:35 p.m.

Subject: Adoption of Resolution Authorizing Issuance of Hospital Revenue Bonds

Nancy Lear, Bone Counsel with Gillmore and Bell, Wendy Noren, Boone County Clerk, and Kay Murray, Boone County Treasurer, were present on behalf of this item.

Nancy Lear stated this is refunding all three outstanding bond issues, Series 1992, Series 1993, and Series 2000C of the County all of which were issued for Boone County Hospital. The gross savings will be \$2.4 million and the net savings will be \$1,329,000.

Ms. Lean noted this resolution authorizes the indenture of trust with United Missouri Bank as the trustee and sets forth all terms of the bonds, authorizes tax complaint agreement that states everything will be done to keep the bonds tax exempt, authorizes the continuance and disclosure agreement which is required by the SEC, and an escrow agreement to escrow funds until the redemption date of the outstanding bonds, which will be for the Series 2000C bond January 15, 2003 and the other tow issues February 1, 2003.

Commissioner Stamper moved to adopt the resolution authorizing the issuance of Hospital Revenue Bonds (Boone Hospital Center) Series 2002, of Boone County, Missouri; and authorizing and approving certain documents and actions in connection therewith.

Commissioner Elkin seconded the motion.

Commissioner Stamper stated this includes an excerpt of minutes of the meeting with a record of those who were present and absent and a voting record, resolution authorizing the Issuance of Hospital Refunding Bonds Series 2002, of Boone County, Missouri; and authorizing and approving certain documents and actions in connection therewith and the recitals have been included.

There was no further discussion and no public comment.

The motion passed 2-0. **Order 532-2002**

Commissioner Stamper noted for the excerpts of the meeting present were Commissioner

Stamper, Commissioner Elkin, Boone County Treasurer Kay Murray, Boone County Clerk Wendy Noren, and Commissioner Miller was absent.

Barbara Weaver, Boone Hospital Center Board of Trustees Chair, thanked everyone who worked quickly on this issue.

Subject: Purchasing Department

Marlene Ridgway, Purchasing Department Buyer, was present on behalf of these items.

A. Bid Opening for Bid 84-12DEC02 (Harold Cunningham Road Project)

Marlene Ridgway stated this is for the Harold Cunningham Road Slope Failure Project.

Commissioner Elkin opened a bid from Don Schnieders Excavating of Jefferson City, MO.

- Total Price: \$192,552.37
- Addendum Acknowledgement: YES
- Addendum 1: YES
- Completion of Bidder's Qualifications: YES
- Anti-Collusion Statement: YES
- Signature and Identity of Bidder: YES
- Bidder's Acknowledgement: YES
- Bid Bond: YES

Commissioner Stamper opened a bid from C.L. Richardson Construction of Ashland, MO.

- Total Price: \$193,096.83
- Addendum Acknowledgement: YES
- Addendum 1: YES
- Completion of Bidder's Qualifications: YES
- Anti-Collusion Statement: YES
- Signature and Identity of Bidder: YES
- Bidder's Acknowledgement: YES
- Bid Bond: YES

Keith Schnarre opened a bid from Twehous Excavating Company of Jefferson City, MO.

- Total Price: \$183,150.72
- Addendum Acknowledgement: YES
- Addendum 1: YES
- Completion of Bidder's Qualifications: YES
- Anti-Collusion Statement: YES

- Signature and Identity of Bidder: YES
- Bidder's Acknowledgement: YES
- Bid Bond: YES

Commissioner Elkin opened a bid from Boone Construction Company of Columbia, MO.

- Total Price: \$169,328.60
- Addendum Acknowledgement: YES
- Addendum 1: YES
- Completion of Bidder's Qualifications: YES
- Anti-Collusion Statement: YES
- Signature and Identity of Bidder: YES
- Bidder's Acknowledgement: YES
- Bid Bond: YES

Commissioner Stamper opened a bid from Emery Sapp and Sons of Columbia, MO.

- Total Price: \$186,576.20
- Addendum Acknowledgement: YES
- Addendum 1: YES
- Completion of Bidder's Qualifications: YES
- Anti-Collusion Statement: YES
- Signature and Identity of Bidder: YES
- Bidder's Acknowledgement: YES
- Bid Bond: YES

Keith Schnarre opened a bid from J.C. Industries of Jefferson City, MO.

- Total Price: \$174,522.89
- Addendum Acknowledgement: YES
- Addendum 1: YES
- Completion of Bidder's Qualifications: YES
- Anti-Collusion Statement: YES
- Signature and Identity of Bidder: YES
- Bidder's Acknowledgement: YES
- Bid Bond: YES

Commissioner Elkin opened a bid from Columbia Curb and Gutter Company of Columbia, MO.

- Total Price: \$220,034.97
- Addendum Acknowledgement: YES
- Addendum 1: YES
- Completion of Bidder's Qualifications: YES

- Anti-Collusion Statement: YES
- Signature and Identity of Bidder: YES
- Bidder's Acknowledgement: YES
- Bid Bond: YES

Commissioner Stamper stated these bids will be forwarded to the department for review and brought back forward with a recommendation for award.

Commissioner Stamper asked what the budget is for this project. David Nichols, Public Works Design and Construction Manager, stated there was no budget because this is an emergency project. There are FEMA funds that will pay for this project.

B. First Reading to Award bid 66-12NOV02 (Law Enforcement Uniforms and Equipment)

Marlene Ridgway stated she and the Sheriff's Department have reviewed the responses received and recommend the following:

Leon Uniform Company

- Item 4.11.1 – Long Sleeve Shirts
- 4.11.2 – Short Sleeve Shirts
- 4.11.3 – Ties
- 4.11.5 – Waterproof Duty Jacket
- 4.11.6. – Long Sleeved Polo Shirts
- 4.11.7. – Short Sleeved Polo Shirts
- 4.11.8. – Corrections Trousers
- 4.11.9. – Short Field Jacket
- 4.12.1. to 4.12.8 – Patches and Badges

Note: National Emblem, Inc and Walter F Stephens were low bid on items in Section 4.12 but the cost savings would only amount to \$105.00. Also, Red the Uniform Tailor was low bid on items 4.11.6 and 4.11.7 by only \$1,026.00. We recommend for cost savings of contract administration to award these items to Leon Uniform Company.

J. B. Battle Uniform

- Item 4.11.4. – Trousers

Law Enforcement

- Item 4.11.3 – Turtle neck Shirts
- 4.11.10 – Winter Hat
- 4.11.11. – Summer Hat
- 4.11.12. – Reversible Raincoat

This is a term and supply contract; hence no purchase orders are required.

Commissioner Elkin stated a lot of hard work went into this bid.

There was no further discussion on this item.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

Subject: Central Missouri Counties Human Development Corporation – First Reading of Section 8 HUD Fiscal Year 2004 Budget

Barbara Johnson, CMCHDC Accountant, and Anita Sanderson were present on behalf of this item.

Barbara Johnson stated she is presenting four items as a first reading. The first item is the budget for the Section 8 Voucher program for the surrounding counties. There are 401 vouchers for Fiscal Year 2004. The second item is a requisition for payment which authorizes HUD to disburse the funds each month for this budget. The other items are standard forms that are required to be entered along with the budget; HUD-50071 Certification for Contracts, Grants, Loans and Cooperative Agreements and the Standard Form SF-LLL the Disclosure of Lobbying.

Commissioner Stamper stated CMCHDC will periodically bring forward document for signature.

Mrs. Johnson stated the fiscal year begins for this budget on April 1, 2003. Periodically they will bring forward budget revision documents to be signed and a closing statement is brought forward once a year for signature, which is in May.

There was no further discussion on this item.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: Public Works

David Nichols, Design and Construction Manager, was present on behalf of these items.

A. Heritage Foundation Report

David Nichols stated this is for a required governmental payment to the Missouri Conservation Heritage Foundation for the Georgetown Drainage Project. This is part of

the process to receive a permit from the Army Corps of Engineers also a review of the waterways affected and receiving a Department of Natural Resources water quality certification. This payment is in the amount of \$9,262.00 to be used as the discretion of the Department of Natural Resources anywhere in Missouri.

The department decided to make the payment to the trust rather than finding a buffer zone that the department could set aside, maintain, and do planning with a guarantee over five years because finding the dedication of a buffer zone within that watershed would be a long term issue.

Commissioner Elkin stated he requested Mr. Nichols to research this and find a way to keep this payment local. Mr. Nichols informed Commissioner Elkin that the paper would be involved in keeping the money would not be cost effective.

Mr. Nichols noted the options are limited for finding a buffer zone.

There was no further discussion on this item.

B. First Reading for Approval of Variance Request from the Road and Bridge Advisory Committee

Mr. Nichols stated the Road and Bridge Advisory Committee approved the variance request by Mr. Bill Regan to allow the southern driveway of the property to be installed 120 feet from another drive, rather than the 150' required by Boone County Specifications.

He noted the proximity of the driveway to the dead end road on R.A. Nursery Road the Committee recommended approval of the variance. This request would not interfere with the traffic on the road.

There was no further discussion on this item.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: Information Technology – Second Reading and Approval of Administrative Authority to Purchase Equipment from Cooperative Contracts

Commissioner Elkin moved to approve the request from Information Technology for the Administrative Authority to purchase laptop computers, personal computers, peripherals and printers from cooperative contracts for the fiscal year 2003.

Commissioner Stamper seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 533-2002**

Subject: Treasurer’s October Report

Kay Murray, Boone County Treasurer, was present on behalf of this item.

Kay Murray reviewed the Reconciliation of Bank Statement for the month of October 2002 and the Cash & Investments for October 2002. These documents were submitted to the Public Record.

Subject: Approve Payroll Schedule for 2003

Commissioner Stamper moved to declare the following Payroll Schedule for 2003:

<i>Payroll Requisition Due Date</i>	<i>Payday</i>
December 30, 2002	January 3, 2003
January 13, 2003	January 17, 2003
January 27, 2003	January 31, 2003
February 10, 2003	February 14, 2003
February 24, 2003	February 28, 2003
March 10, 2003	March 14, 2003
March 24, 2003	March 28, 2003
April 7, 2003	April 11, 2003
April 21, 2003	April 25, 2003
May 5, 2003	May 9, 2003
May 19, 2003	May 23, 2003
June 2, 2003	June 6, 2003
June 16, 2003	June 20, 2003
June 30, 2003	July 3, 2003 * * *
July 14, 2003	July 18, 2003
July 28, 2003	August 1, 2003
August 11, 2003	August 15, 2003
August 25, 2003	August 29, 2003
September 8, 2003	September 12, 2003
September 22, 2003	September 26, 2003
October 6, 2003	October 10, 2003
October 20, 2003	October 24, 2003
November 3, 2003	November 7, 2003
November 17, 2003	November 21, 2003
December 1, 2003	December 5, 2003
December 15, 2003	December 19, 2003

December 29, 2003	January 2, 2004
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* * * Due to 4th of July falling on payday, payroll will be available after 3:00 p.m. on Thursday, July 3, in the Treasurer's Office.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 534-2002**

Subject: Public Hearing – Options for Commission Redistricting

There was no public present to comment on this item.

Commissioner Reports

Commissioner Stamper

City of Columbia Ordinance Naming/Renaming Streets

Commissioner Stamper stated the City of Columbia approved an ordinance which will name some new streets and rename some existing streets in conjunction with the completion of the new State Route AC roadway project. This document has been submitted to the Public Record.

Boone Hospital Center Board of Trustees Meeting

Commissioner Stamper stated the Boone Hospital Center Board of Trustees held their meeting on November 25, 2002. The Boone Retirement Center building is down and they have opened bids for the construction of the parking lot and other items. A Hospital Inspection Report was given about the crisis in medical malpractice insurance.

Road and Bridge Advisory Committee

Commissioner Stamper stated this report has been previously discussed under the Public Works item in this meeting. (The Road and Bridge Advisory Committee Variance Request.)

Board of Jail Visitors Report for November 20, 2002

Commissioner Stamper stated the Board of Jail Visitors did an inspection of the Boone County Jail on November 20, 2002. He noted this is a board appointed by the Circuit Court.

Personnel Advisory Committee – Uniform Classification

Commissioner Stamper requested this report be held until the next available meeting.

Boone Electric Cooperative

Commissioner Stamper stated the County has received a check in the amount of \$1,839.11 as a Capital Credit Refund, which has been deposited into General Revenue.

The Boone Electric Cooperative 2002 Annual report was submitted to the Public Record.

Commissioner Elkin

Petition to Chip and Seal Schooler Road

Commissioner Elkin stated the County has received a petition from the residents on Schooler Road to request a road upgrade. This petition has been forwarded to the Public Works Department. The Public Works Department reviewed the road counts and these counts warrant a road study before any improvements are made to the road.

There was no public comment.

The meeting adjourned at 2:15 p.m.

Attest:

Wendy S. Noren
Clerk of the County Commission

Don Stamper
Presiding Commissioner

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner