

TERM OF COMMISSION: October Session of the August Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Don Stamper
District I Commissioner Karen M. Miller
District II Commissioner Skip Elkin
Deputy County Clerk Shawna Victor

The meeting was called to order at 9:30 a.m.

Subject: Sheriff's Department – First Reading of a Budget Amendment

Commissioner Stamper stated this budget amendment is for the establishment of a budget for the COPS in Schools Grant through the U.S. Department of Justice. The amount of the amendment is \$13,157.00.

Sheriff Ted Boehm stated the Department is fortunate to receive this grant for a three year period. The Department is receiving requests for additional drive-bys when school begins in the mornings and ends in the afternoons due to the traffic. He believes this will benefit Harrisburg and the other schools that will have the officers.

Commissioner Stamper noted that in discussions about the implementation of Proposition L, these two positions are in addition to the eleven officers that are covered in Proposition L.

Commissioner Miller asked if this grant totals \$250,000 for three years. Sheriff Boehm stated that was correct.

There was no further discussion and no public comment on this issue.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting after the required 10 day waiting period with an appropriate order for approval.

Subject: Purchasing Department

Melinda Bobbitt, Purchasing Department Director and Marlene Ridgeway, Purchasing Department Buyer, were present on behalf of this item.

A. Bid Opening for Bid 61-03OCT02 (South Maintenance Building Addition)

	Little Dixie Construction	Septagon Construction	Huebert Builders
Total Project	\$79,650.00	\$94,200.00	\$99,460.00

Section 1	Description	Unit Measure			
Item 1	120 V Electrical Receptacles	per receptacle	\$65.00	\$60.00	\$50.00
Alternate 1	Install Storage Loft	All	\$20,603.00	\$23,400.00	\$18,900.00
Alternate 2	Demolish existing storage loft	All	\$3,481.00	\$3,300.00	\$4,200.00
	Total		\$103,799.00	\$120,960.00	\$122,610.00

Commissioner Stamper noted the bids received will be reviewed by the Purchasing and Public Works Departments and will come forward with a recommendation for award of bid.

B. Bid Opening for Bid 62-08OCT02 (Snow and Ice Control Services)

Item		Columbia Turf	J. C. Landscaping	Highpoint Enterprises	Tom Grant	Doug Boillot
		Per hr/per truck	Per hr/per truck	Per hr/per truck	Per hr/per truck	Per hr/per truck
4.7.1.	Group 1	No Bid	No Bid	No Bid	\$200.00	\$245.00
	Group 2	No Bid	No Bid	No Bid	\$200.00	\$210.00
	Group 3	No Bid	No Bid	\$200.00	\$200.00	\$220.00
	Group 4	No Bid	No Bid	No Bid	No Bid	No Bid
	Group 5	No Bid	No Bid	No Bid	\$200.00	No Bid
	Group 6	No Bid	No Bid	No Bid	No Bid	No Bid
	Group 7	No Bid	No Bid	No Bid	\$200.00	\$200.00
	Group 8	No Bid	No Bid	\$200.00	No Bid	No Bid
	Group 9	\$200.00	No Bid	\$200.00	\$200.00	No Bid
	Group 10	\$200.00	No Bid	\$200.00	\$200.00	No Bid
	Group 11	No Bid	No Bid	No Bid	\$200.00	\$245.00
	Group 12	No Bid	No Bid	No Bid	No Bid	No Bid
	Group 13	No Bid	No Bid	\$200.00	\$200.00	No Bid

	Group 14	No Bid	No Bid	\$200.00	\$200.00	No Bid
	Group 15	No Bid	\$200.00	No Bid	No Bid	No Bid
	Group 16	No Bid				
	Group 17 - Omit per Add 1					
	Rover Truck	\$250.00	\$250.00	\$200.00	\$250.00	\$300.00

Commissioner Stamper noted the bids received will be reviewed by the Purchasing and Public Works Departments and will come forward with a recommendation for award of bid.

C. Second Reading and Approval of Contract Amendment #1 for Bid 32-18JUN02 (Tires – Heavy Trucks and Large Equipment)

Marlene Ridgeway stated the County currently has a contract with Cross-Midwest Tire for the heavy trucks and equipment. The Public Works Department is requesting an amendment to the contract to include charges that were not addressed in the original bid specifications. These are for mounting and dismounting tires, tire disposal fee and the Missouri New Tire Fee Tax. Cross-Midwest Tire was the only vendor to submit a bid for this request so these noted additions would not have affected the outcome of any evaluation. Cross-Midwest Tire has agreed to these changes to the contract and is reflected in the submitted amendment.

Commissioner Elkin moved to approve contract amendment #1 for bid 32-18JUN02 (Tires – Heavy Trucks and Large Equipment).

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 431-2002**

D. First Reading of Bid 59-18SEP02 (Electrical Supplies Term and Supply)

Melinda Bobbitt stated the Bid for Electrical Supplies Term and Supply was issued on August 28, 2002. The bid closed on September 18, 2002. A total of three bids were received. Purchasing and Facilities Maintenance recommend award as follows for the lowest and best bid for Boone County:

Butler Supply: Sections: 4.7 Electrical Wire; 4.8 Rubber Covered Cord; Section 4.9 Shielded Cable; Section 4.10 Conduit; Section 4.11 Connectors & Straps; Section 4.12 Boxes, Poles, Receptacles; 4.13 Ballasts.

WW Grainger: Section: 4.14 Light Bulbs

We also recommend signing the non-exclusive U.S. Communities agreement with Graybar to utilize as a backup for electrical supplies.

These are Term and Supply contracts for use by the Facilities Maintenance Department. These contracts will run through October 31, 2003 with four, one-year renewals. As these are Term and Supply contracts, there are no attached Purchase Requisitions.

There was no discussion on this item.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

E. First Reading of Bid 55-26SEP02 (2002 Bank Stabilization Projects)

Marlene Ridgeway stated she and the Public Works Department have reviewed the bids submitted and recommend award to C.L. Richardson Construction Co. for having the lowest and best bid meeting the minimum specifications. Total contract cost is \$78,918.60 to be paid from organization 2045 account 71000. The amount estimated for this project was \$70,065.28.

There was no discussion on this item.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

F. First Reading of Disposal of Surplus

Marlene Ridgeway stated list of items have been identified as surplus. All offices and departments were notified of these items September 20, 2002 and to date, no interest has been expressed in these items. The department is requesting approval to dispose of these items through Kemper Auction.

There was no discussion on this item.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: Facilities Maintenance – First Reading of Contracts for Architects

Ken Roberts, Facilities Maintenance Manager, was present on behalf of this item.

Ken Roberts stated these are agreements with RTI Consultants and Chinn and Associates for pre-approval for any possible future architectural designs in the County for various future projects.

Commissioner Stamper asked if there was a limit to the size of the projects. Mr. Roberts stated no.

Commissioner Miller stated any project that would need an architect would go through the Commission for approval before it was given to an architect. Mr. Roberts stated that was correct.

Commissioner Elkin stated this would add to the list of pre-approved architects.

There was no further discussion and no public comment.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule these items for a second reading at the next available meeting with an appropriate order for approval.

Subject: Collector's Office – Tax Sale Surplus

Patricia S. Lensmeyer, Boone County Collector, was present on behalf of this item.

Patricia S. Lensmeyer stated there were 48 parcels at the July 24, 2002 printing in the newspaper, 39 parcels at the July 31, 2002 printing in the newspaper, 35 parcels at the August 7, 2002 printing, and only 9 parcels went to the tax sale. Of those 9 parcels, 7 have an unclaimed surplus totaling \$14,190.79. One of the properties had a surplus but has been claimed by the titled owner and another property sold for just the taxes and cost against it.

Today, Mrs. Lensmeyer is turning over, for the County Treasurer to hold for the benefit of the school fund, unless the surplus is claimed by the titled owner within seven years, the amount of \$14,190.79.

Commissioner Stamper asked how long the titled owners have to come back to claim their property. Mrs. Lensmeyer stated it is a 24 month period.

Commissioner Stamper stated this is presented as a motion to receive money and asked if there was any objection to moving forward with this request at the time. There was no objection from the Commission with expediting this request today.

Commissioner Stamper moved to authorize the transfer of funds (\$14,190.79) from the tax sale surplus of delinquent lots and lands to the County Treasurer's Office.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 432-2002**

Subject: Information Technology

Michael Mallicoat, Information Technology Director, was present on behalf of this item.

A. First Reading of Budget Revision (Office Equipment)

Michael Mallicoat stated recently the Commission approved a computer programmer/analyst agreement with the Collector's Office (Commissioner Order #412-2002), where the Collector's Office will be funding the benefits and salary for this position and the remainder of the resources for this position will be funded by the Information Technology Department. This request is for the purchase of furniture and a personal computer that would fulfill that requirement. The budget revision is in the amount of \$6,314.00.

There was no discussion on this issue.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

B. First Reading of Budget Revision and Disposal of County Property

Mr. Mallicoat stated this is Affirmative Action Software for the Human Resources Department. The budget revision is in the amount of \$745.00. This will upgrade to a software package that was purchased in 1996. The Auditor's Office has also recommended the disposal of the old software.

Commissioner Miller noted she received a memo from Sue Lake in the Auditor's Office and to keep this old program, it would inflate the County's assets. Due to the new accounting system, the Auditor's Office is struggling with keeping these things in line.

Commissioner Elkin asked what the Affirmative Action software does. Betty Dickneite, Human Resources Director, stated the program does the statistical analysis for the Affirmative Action Plan.

There was no discussion on this issue.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval of the budget revision and disposal of property.

Subject: Second Reading and Approval of Job Reclassification

Tom Schauwecker, Boone County Assessor, and Betty Dickneite, Human Resources Director, were present on behalf of this item.

Commissioner Stamper moved to approve the recommendation from Rick McRoy, Public Sector Personnel Consultants, to reclassify two positions in the Assessor's Office from Office Specialist to Personal Property Clerks (job class 1098) per the documentation. This change is retroactive to June 6, 2002.

Commissioner Elkin seconded the motion.

Commissioner Miller asked if these positions were the ones left off of the list. Mr. Schauwecker stated only one was missing. There was a revision to the July report that had these positions listed as Office Specialists and then in the September report, they were Personal Property Clerks. A position was created but was never filled. He responded, in writing in July, expressing concern over the classification of the two positions.

There was no further discussion and no public comment.

The motion passed 3-0. **Order 433-2002**

Subject: Planning and Zoning – Findings of Fact and Conclusion of Law (Approval of Conditional Use permit for Request by R. Realty, LLC to allow a salvage yard on 15.13 acres, located at 8250 E. Highway 22, Centralia)

Commissioner Stamper moved to adopt the Findings of Fact and Conclusion of Law for the Conditional Use permit request by R. Realty LLC for a salvage yard located at 8250 E. Highway 22, Centralia.

Commissioner Elkin seconded the motion.

Commissioner Stamper the Commission heard the appeal on this request October 1, 2002 and agreed to a limit of 8 months for this Conditional Use Permit for the sole purpose of the salvage of the trailers and nothing else is brought on.

Commissioner Elkin stated from the Public Hearing on October 7, 2002, with Grass Roots Organizations and their goal to clean up mobile home parks in Boone County, some of the

comments from the park owners were about how difficult it is to get rid of the mobile homes that have been abandoned and vacated. As a member of the Mid-Missouri Solid Waste Commission, he noted he will talk to the group to see if something can be done, possibly an amnesty period for everyone to remove the mobile homes at a reduced cost to the landfill instead of having the surcharge. There has to be a way to remove the mobile homes and it will benefit everyone. A lot of the mobile homes that end up in the County come from the City. He will approach the Solid Waste Commission on this issue.

Commissioner Stamper noted there was mention of abandoned trailers being used for storage.

There was no further discussion and no public comment on this issue.

The motion passed 3-0. **Order 434-2002**

Subject: Second Reading and Public Hearing for Approval of Budget Amendment for Child Advocacy Grant

Commissioner Miller moved to approve the following budget amendment:

DEPARTMENT ACCOUNT AND TITLE	AMOUNT DECREASE
1420-84200: Social Services – Other Contracts	\$5,502.00
1420-03451: Social Services – State Reimburse – Grant/Program/Other	\$5,502.00

Said budget amendment is to close out unused January to May 2002 Child Advocacy Grant.

The County Commission further approves the following budget amendment:

DEPARTMENT ACCOUNT AND TITLE	AMOUNT DECREASE
1420-84200: Social Services – Other Contracts	\$111,740.00
1420-03451: Social Services – State Reimburse – Grant/Program/Other	\$111,740.00

Said budget amendment is to establish a budget for the new Child Advocacy Grant June through December 2002.

Commissioner Elkin seconded the motion.

Commissioner Stamper opened the floor for a public hearing.

There was no one wishing to speak.

Commissioner Stamper closed the public hearing.

There was no discussion and no public comment.

The motion passed 3-0. **Order 435-2002**

Subject: Appointments to Boards or Committees

A. Boone County Regional Sewer District

Commissioner Miller thought the Commissioners would be interviewing Ms. Schnedler before the appointment was made. It is agreed that she has very strong credentials but still wanted to interview because of the importance of the position that the Commission should know who is on the board.

Commissioner Elkin stated this was the only applicant.

Commissioner Miller asked when the next Boone County Regional Sewer District meeting was. Commissioner Elkin stated it would be next week.

Commissioner Miller moved to appoint Deborah K. Schnedler to the Boone County Regional Sewer District for an interim term to expire on August 31, 2005.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 436-2002**

B. Small on-site Wastewater System Review Board

Commissioner Stamper moved to appoint James H. Ollar to the Small on-site Wastewater System Review Board for a term that will expire on October 1, 2005.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 437-2002**

C. Boone County Park Board

Commissioner Stamper moved to appoint Larry L. McBee to the Boone County Park Board for a term that will expire on September 30, 2006.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 438-2002**

D. Building Code Commission

Commissioner Stamper moved to re-appoint Bert (Frank) Thomas to the Building Code Commission for a term that will expire on August 31, 2004.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 439-2002**

Commissioner Stamper moved to re-appoint Ralph W. Pickett to the Building Code Commission for a term that will expire on August 31, 2004.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 440-2002**

Commissioner Stamper moved to appoint Dennis P. Cesari to the Building Code Commission for a term that will expire on October 1, 2004.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 441-2002**

E. Job Classification Committee

Commissioner Stamper stated it has been requested by Betty Dickneite, Human Resources Director, that David Mink be appointed to the Job Classification Committee. He is

requesting, as the liaison Commissioner, for consensus by the Commission for approval of this request.

There was no objection to this request.

David Mink will now be a member of the Job Classification Committee.

Subject: Public Works – Extension of FMLA and Temporary Employee

Commissioner Miller stated the order ends on October 15, 2002 and Clarice Martin, the employee who is out on FMLA, will not be returning to work until November 22, 2002. Because there will not be a meeting on Thursday, October 10, she has requested this be first and second read at today's meeting.

There was no objection to this request.

Commissioner Miller moved to authorize the extension of temporary employment of Shayna Knipp as an Account Specialist in the Department of Public Works until such time the full time person she is replacing returns to full duty but not beyond the close of business on November 22, 2002.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 442-2002**

Commissioner Miller stated she has one additional item to be first read for this meeting. She has a letter of support that she would like the Commission to sign at the next meeting. This letter is for the support of affordable housing. Doris Chiles sent a letter requesting the Commission to do a letter of support. The Housing Authority is doing a project where 34 single family three bedroom homes will be built with federal funding, located north of Brown Station Road, west of Highway 763. These units are affordable housing units where the tenants will become the owners of the units after 15 years.

Commissioner Stamper requested this item be placed on the next available agenda authorizing the appropriate signatures.

Commissioner Reports

Commissioner Stamper

Notice of Voluntary Annexation

Commissioner Stamper stated the County has received notice of a voluntary annexation of 34.85 acres of land owned by Evans, Dunafon, Jerke and Putnam, located at the northeast quadrant of the I-70/Lake of the Woods interchange.

There was discussion about whether the roads were included in this annexation.

Snow Plow/Spreader Dry Run

Commissioner Stamper noted the Public Works Department did their Snow Plow/Spreader Dry Run on October 4, 2002.

LEPC Grant

Commissioner Stamper stated the County has received \$6,215.81 from the Missouri Emergency Response Commission and this is LEPC Grant monies for this quarter.

Mobile Home Parks Inspection Findings

Commissioner Stamper submitted the Mobile Home Parks Inspections Findings from the City/County Health Department to the Public Record.

Commissioner Miller

Missouri Association of Counties

Commissioner Miller stated she attended the Missouri Association of Counties meeting last week. The Board of Directors voted to pursue legal action on several fronts during their meeting on October 2, 2002. After lengthy discussion, the Board took the following action:

The Association will file suit prior to the end of 2002 against the State of Missouri as a result of the reduction in state appropriations to counties for both *prisoner per diem reimbursement* and *assessment maintenance reimbursement*. The basis of both actions will be a violation of Article X, Section 21, of the *Missouri Constitution* (Hancock) that prohibits the state from reducing state financed proportion of the costs of any existing activity or service required of counties.

Additionally, MAC will seek legal remedy against the County Employees' Retirement Fund (CERF) in an attempt to block, the January 1, 2003, effective date of the additional 4% contribution require of county employees hired or rehired on or after February 25, 2002.

Also they will be working with the legislature on health ordinances, the technological fund, the State wireless 911 system, and giving more authority for counties.

Boone County Group Homes

Commissioner Miller stated at the Boone County Group Homes meeting the Executive Directors Annual Report was given.

Commissioner Elkin

Boone County Fairgrounds Master Plan

Commissioner Elkin stated there are many unanswered questions about what will happen with the Fairgrounds development and the possible additional 80 acres. He is proposing to hold numerous public hearings and worksessions to prioritize the needs for the fairgrounds and eventually develop a plan.

He has had many meetings with various individuals to discuss financial aspects of the fairgrounds, local sports organizations, and Columbia Sports Ventures. He noted the Boone County Board of Parks and the Fair Board held a meeting to discuss possible plans for the use of the land at the fairgrounds.

There was no public comment.

The meeting was adjourned at 10:16 a.m.

Attest:

Wendy S. Noren
Clerk of the County Commission

Don Stamper
Presiding Commissioner

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner