

TERM OF COMMISSION: September Session of the August Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Commission Chambers

PRESENT WERE: Presiding Commissioner Don Stamper  
District I Commissioner Karen M. Miller  
District II Commissioner Skip Elkin  
Deputy County Clerk Shawna Victor

The meeting was called to order at 9:34 a.m.

**Subject: Circuit Clerk – Presentation of FY2003 Budget**

Cheryl Whitmarsh, Boone County Clerk of the Circuit Court, was present on behalf of this item.

Cheryl Whitmarsh stated the revenue for the Circuit Clerk is proposed to decrease in 2003 because the Child Support funds will not be passing through this office. They will not be collecting the \$10 fee on cases. This will result in a \$5,000 decrease for revenue. All other revenues are approximately the same.

Expenditures for the Circuit Clerk's budget show a 4% increase in supplies. This is because of the consolidation of some offices. Classes 2-8 have increased by 2%.

The fixed assets have increased and the reason for this increase is because some of the computer equipment that used to be in Information Technology budget has been moved to the Circuit Clerk's inventory. This equipment consists of one laptop and two personal computers, which is approximately \$4,000.

Commissioner Miller asked if Mrs. Whitmarsh knew of a reason for moving inventory. Mrs. Whitmarsh stated she was unsure.

Commissioner Miller asked if the Circuit Clerk gets reimbursement from the State for equipment. Mrs. Whitmarsh stated that the Circuit Clerk does not get reimbursement. She believes with the infrastructure that is in place to support this banner, the JIS system, that is in the Circuit Clerk's Office, and the cost are possibly more than what was initially anticipated. She believes the amounts that were in the Circuit Court budget were moved to other budgets.

Commissioner Stamper stated there are going to be significant reductions in the State's participation in the computer area that goes with the rest of the cut backs. He also has a feeling that this will be passed on to the Counties. This has not been verified.

Commissioner Miller stated the Missouri Association of Counties perspective, they will sue the State if this is the case and the State knows this is a possibility. The State has tried not to do this because the law was passed with them taking care of the infrastructure, not being a county expense.

Mrs. Whitmarsh stated she knows the Court Automation budget has been cut significantly but does not know if funds will be taken from other parts of the State budget. She noted she has just been appointed to the Missouri Court Automation. She has only been to one meeting and hopes to learn more about this with the more meetings she attends.

Mrs. Whitmarsh stated the Circuit Clerk's Office is also taking over the maintenance of some printers that were previously in the Information Technology budget.

Mrs. Whitmarsh has requested the replacement of secretarial chairs, forms cabinet, and a new copy machine for the Accounting division. Two copiers were purchased last year but this copier that is in the Accounting division is over five years old and has meter reading of 842,217 to date. This is the medium volume copier in the Circuit Clerk's Office.

Commissioner Miller asked about the budget for copies. Mrs. Whitmarsh stated this is a revenue item.

Commissioner Miller stated she has questions about the shift in the inventory items but will ask the Boone County Auditor at a later time.

There was no public comment on this budget.

**Subject: Purchasing Department**

Melinda Bobbitt, Purchasing Department Director, was present on behalf of these items.

**A. Second Reading and Award of Bid MM31 (Long Distance Telephone Service)**

Melinda Bobbitt stated this bid was issued by the Mid-Missouri Cooperative. The Evaluation Committee is recommending award to McLeodUSA for offering the lowest and best proposal for Boone County. The contract will run through December 31, 2003, with the option of four, one-year renewals.

Commissioner Stamper asked who was involved in the Cooperative. Mrs. Bobbitt stated the City of Columbia and Columbia Public Schools were in the bid originally and they will be doing their own evaluations. She noted there is a State of Missouri contract with WorldCom. The bulk of the County's minutes are intrastate. WorldCom's intrastate prices were \$0.105 per minute whereas McLeodUSA's were \$0.07 per minute.

Commissioner Elkin moved to award bid MM31 for Long Distance Telephone Services to

McLeodUSA.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 378-2002**

**B. First Reading of Bid 53-09AUG02 (Guardrail Repair Services Term and Supply)**

Melinda Bobbitt stated the bid for Guardrail Repair Services Term and Supply was issued on July 22, 2002 and closed on August 9, 2002. One bid was received. Upon the completion of the bid evaluation, Public Works and Purchasing recommend award to James H. Drew Corporation of Indianapolis, Indiana. Guardrail Repairs Services will be provided to department 2040 (Public Works Maintenance Operations) account 71100 (Outside Services – Road and Bridge fund).

The contract will run through September 30, 2003 and has four, one-year renewals.

David Mink, Public Works Director, stated he believes there is an operation center in Sedalia, MO.

Commissioner Miller asked how often guardrail repair service is needed per year on average. Mr. Mink stated it is needed approximately four to five times per year. In the past, the department has not had term and supply contract for this. Every time there was a need for guardrail repair, the department had to issue a bid. The department thought a term and supply contract would be easier than to issue a bid for each time repairs were needed.

There was no further discussion on this issue.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

**Subject: Sheriff's Department**

**A. Second Reading and Approval of Contract with Curators of University of Missouri (Football Security)**

Commissioner Miller moved to approve the agreement between the Curators of the University of Missouri and the Boone County Sheriff's Department for providing safety and security for University of Missouri home football games.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 379-2002**

**B. Authorize Presiding Commissioner to Sign Grant Application for Missouri Sheriff's Methamphetamine Relief Team (MoSMART)**

Captain Beverly Braun was present on behalf of this item.

Captain Beverly Braun stated this is a continuation of an existing grant. This would allow for overtime and travel for a detective. The grant is \$54,082.00.

Commissioner Miller asked if this was an application only. Captain Braun stated that was correct.

Commissioner Stamper noted the department has requested the second reading be waived since this is only an application that needs a signature. There was no objection to the request.

Commissioner Stamper moved to authorize the Presiding Commissioner to sign the Grant Application for the Missouri Sheriff's Methamphetamine Relief Team (MoSMART) Project.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 380-2002**

**Subject: Facilities Maintenance**

David Mink, Public Works Director, was present on behalf of this item.

David Mink stated the Facilities Maintenance Department has observed a problem with the tile floors at the Courthouse and a portion of this problem is observable visually by looking at the floor. What this proposed study will do, which the proposed budget revision will fund, is to identify all the areas that might potentially have problems with tiles coming loose. This budget revision is to fund the preliminary study so the department can determine the scope of the problem. The department is anticipating a capital request to do the repairs in the 2003 budget and they wanted to get a head start on the preliminary study. The budget revision is requesting to transfer funds from department 6100 account 23050 (expendable supplies) decreasing it by \$4,000 and increasing

department 6100 account 71100 (professional services) by \$4,000.

Commissioner Elkin asked what type of services would be provided with this budget revision. Mr. Mink stated the department has a proposal from Mitzel and Scroggs Architects. The proposal is to do sound tapping on the entire floor and map that information on CAD drawings which would give a determined scope of the project. The department is concerned that the visual damage could be fixed but there could be future problems. The Architects will research all aspects of this problem, such as the type of glue used, and if there is a need for expansion joints. This is just a preliminary study to determine the scope if the department actually proceeds with the project and could possibly utilize the architects further to develop specifications that could be used for a bid.

Commissioner Miller stated this has been an on-going problem for a while. There are new areas that become a problem year after year. She believes this make sense to do the scope to see what is going on as a whole.

There was no further discussion on this issue.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

**Subject: Authorize Use of Commission Chambers or Courthouse Grounds**

**A. Missouri Votes Conservation**

Commissioner Stamper moved to authorize the use of the Commission Chambers of the Roger B. Wilson Boone County Government Center on September 13, 2002 from 10:00 a.m. to 1:00 p.m. for a Missouri Votes Conservation meeting.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 381-2002**

**B. Proclamation for Hispanic Heritage Month**

Commissioner Stamper moved to authorize the use of the Courthouse Grounds on September 16, 2002 from 3:00 p.m. to 6:30 p.m. for a Proclamation for Hispanic Heritage Month by Adelante, Inc.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 382-2002**

**C. Latin Dance**

Commissioner Elkin moved to authorize the use of the Courthouse Grounds on September 20, 2002 from 9:00 p.m. to 1:00 a.m. for a Latin Dance by Adelante, Inc.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 383-2002**

**D. Performance and Carnival**

Commissioner Elkin moved to authorize the use of the Courthouse Grounds on September 21, 2002 from 5:30 p.m. to 2:00 a.m. for a Performance and Carnival with live music by Adelante, Inc.

Commissioner Miller seconded the motion.

Commissioner Miller stated there is a noise ordinance in the City of Columbia. She suggested someone contact Adelante, Inc. to remind them they also need to work with City officials on these types of items.

There was no further discussion and no public comment.

The motion passed 3-0. **Order 384-2002**

**Subject: Adopt September 11 Commemoration Proclamation**

Commissioner Stamper moved to adopt the following September 11, 2002 Commemoration Proclamation:

**WHEREAS**, on September 11, 2001, America was suddenly and brutally attacked by foreign terrorists, and;

**WHEREAS**, these terrorists hijacked and destroyed four civilian aircraft, crashing two of them into the towers of the World Trade Center in New York City, a third into the Pentagon outside Washington, DC, and the fourth into a field in Somerset County, Pennsylvania, and;

**WHEREAS**, thousands of innocent Americans were killed and injured as a result of these attacks, including the passengers and crew of the four aircraft, workers in the World Trade Center and in the Pentagon, rescue workers, and bystanders, and;

**WHEREAS**, these cowardly acts were by far the deadliest terrorist attacks ever launched against the United States, and, by targeting symbols of American strength and success, clearly were intended to intimidate our nation and weaken its resolve, and;

**WHEREAS**, these horrific events have affected all Americans. It is important that we carry on with the regular activities of our lives. Terrorism cannot be allowed to break the spirit of the American people, and the best way to show these cowards that they have truly failed is for the people of the United States and their counties to stand tall and proud,

**Therefore be it resolved**, that the governing board of Boone County condemns the cowardly and deadly actions of these terrorists, and;

**Be it further resolved**, that the governing board of Boone County supports the President of the United States, as he works with his national security team to defend against additional attacks, and find the perpetrators to bring them to justice, and;

**Be it still further resolved**, that the governing board of Boone County recommends to its citizens to support relief efforts by giving blood at the nearest available blood donation center.

Commissioner Elkin seconded the motion.

Commissioner Stamper noted there is a local group that is planning an event for September 11 at the Courthouse Square. Information on this will be available later today. This will coincide with national events and the time of the events in New York City.

There was no further discussion and no public comment.

The motion passed 3-0. **Order 385-2002**

### **Commissioner Reports**

*Commissioner Stamper*

#### *Public Safety Joint Communications Committee Meeting*

Commissioner Stamper stated the Public Safety Joint Communications Committee held their quarterly meeting last week. He noted there will be a budget request coming forward for assistance in the addressing area from the E911 fund and for the replacement of a recording device at JCIC. There was discussion about the Amber Alert program. There is

a notification system locally, but not specifically this program. The Amber Alert program is used in Kansas City, St. Louis, and Springfield. MoDOT has worked on highway notifications signs. There were discussions about the mowing of tower sites and a variety of other issues.

*NWS Severe Weather Alert*

Commissioner Stamper stated during the heavy rains on August 17, there were many streets in Boone County under water; some for a short period of time, others for hours. The rainfall totals ranged between 2” and 6” in Boone County.

*Letter from Boone County Fire Protection District*

Commissioner Stamper stated he received a letter from the Boone County Fire Protection District regarding the disaster preparedness agreement between the City of Columbia and Boone County effective July 16, 1974. This letter is submitted to the Public Record.

*Health Clinic Issues*

Commissioner Stamper stated the architects continue to work on the Health Clinic. The first draft from the architects was received and it was a little pricey. The next meeting will be on September 12, 2002.

*U.S. Fish and Wildlife Services Public Comment Announcement*

Commissioner Stamper stated he received a notice from the U.S. Fish and Wildlife Services regarding a public comment period on the Topeka Shiner. The only public comment period in Missouri will be held in Bethany, Missouri.

*Health Trust Committee Meeting*

Commissioner Stamper stated the Health Trust Committee has been meeting more frequently than the annual quarterly meetings. There will have to be adjustments made in the 2003 budget year. These adjustments will have to either be in rate of what is charged, the portion the employee shares or a change in the deductible. He invited Commissioners Miller and Elkin to attend the next meeting. The Health Trust makes decisions without input from the Commission except through its elected representative.

Commissioner Miller stated she believes the Health Trust Committee has done a great job over the years. There have been other Counties that have been dealing with double-digit percentage increases on their insurance for their employees but Boone County has been able to keep a steady rate by being self-insured.

*Commissioner Miller*

*ITAC Meeting*

Commissioner Miller stated there was a presentation of the programming staff summary, the work requests and prioritization, and a web activity report. There has been research on getting fiber optics to the Public Works Department, the jail, and other buildings that are not located downtown. There was a newspaper article on the Appeals Court overturned the lower Court's ruling that said the cities could not sell fiber and cable services. The County has been working with the City because the City does have fiber optics. By having fiber optics, it would make a big difference in the video arraignment and data sharing capabilities and be critical to the integrated justice system. The department gave a report called a "Track-It" report, which details who uses the information system the most and what the issues the Help Desk was called about. This will give an overview for reoccurring problems and one of those problems was training issues. Also, this was the meeting where departments turned in their requests for the 2003 budget. None of these requests have been prioritized. There was discussion about the virtual private network so employees could access the system while they were away from the office

*Stream Buffer Update*

Commissioner Miller stated the changes to the ordinance were presented at the last meeting. At this time, they wanted all the organizations and individuals to further comment on the changes that were made.

*Mental Health Trust Committee*

Commissioner Miller stated at the last Mental Health Trust Committee meeting there was discussion about the work on the mental health court. Dr. Horwitz has been meeting with the courts and he gave an update to the trustees. There was a speaker from the organization that does funding for mental health issues across the state and they are putting in an application for needs assessment and support for community treatment to be in conjunction with the mental health court.

*Community Advisory Services*

Commissioner Miller stated the Community Advisory Services Committee has been working on the evaluation of the different social service agencies that they fund. They put out a scope of services RFP to have agencies evaluated this year. The agencies that are up for evaluation are Boone County Council on Aging, Cedar Creek Therapeutic Riding Center, ElderCare, Meals on Wheels, OATS, and Seize the Day, Central Missouri Food Bank, and Voluntary Action Center.

*Commissioner Elkin*

*Boone County Extension Council*

Commissioner Elkin stated he attended the monthly meeting of the Boone County Extension Council in August. There was discussion about the budget. They talked about the carry over funds and what should be done with the funds. Commissioner Elkin suggested the Council should adjust their budget so there are no funds left over year to year. The Council thanked the Commission for their help on the grant that was applied for with the outlying school systems.

Commissioner Miller asked if there has been a response about this grant. Commissioner Elkin stated they have not heard anything to date.

*Meeting with Mike Hood, Director of Columbia Parks and Recreation*

Commissioner Elkin stated he had a meeting with Mike Hood a few weeks ago. They had a good informal meeting. Commissioner Elkin showed Mr. Hood the preliminary master plan for the Fairgrounds. Mr. Hood was enthusiastic about the plans but did not want to commit to anything at this point. The County will be putting together cost plans for phasing and field costs, in general, estimates what it will cost to construct the facilities and then the maintenance. Once the County has those estimates, Commissioner Elkin and Mr. Hood will have another meeting to further discuss the issue and if there will be any involvement with the City of Columbia. He believed it was a positive meeting. Mr. Hood offered assistance with planning the layout of the facilities.

*CATSO*

Commissioner Elkin stated he attended the CATSO meeting a few weeks ago. There was a lot of discussion about the I-70 plans and expediting the consultants' process to determine which option will work for the proposed I-70 bypass. The consultant said there is nothing that can be done to expedite the process because they have specific procedure they have to go through.

Commissioner Stamper asked how this project would be funded by MoDOT. Commissioner Miller stated she believes MoDOT is counting on federal funds. I-70 is the oldest interstate in the country; she believes this is the approach that will be taken for a portion of the project.

Commissioner Elkin stated he believes Senator Kit Bond got an appropriation on addressing the I-70/Highway 63 interchange. Commissioner Elkin is unsure if these funds have been approved yet. There is a short term plan to do corrections to the 70/63 interchange. There is also a long term plan.

Also, they approved the Northeast arterial loop and chose the Ballenger Lane extension to connect with Stark Lane.

Commissioner Miller asked if this option made sense. Commissioner Elkin stated he still has questions about the eastern corridor. They are trying to make a loop around Columbia but there is no continuous extension at Lake of the Woods. He believes this defeats the purpose.

*Farm Bureau Annual Meeting*

Commissioner Elkin stated he and Commissioner Stamper attended the Farm Bureau annual meeting. There was discussion about the resolutions for upcoming sessions.

Commissioner Stamper stated there was no resolution for the Stream Buffer issue. Commissioner Miller stated these resolutions were for state issues only.

Commissioner Elkin gave an update on the Stream Buffer ordinance, the Health Clinic, and Proposition L implementation.

Commissioner Stamper stated this was a small meeting.

There was no public comment.

The meeting was adjourned at 10:17 a.m.

Attest:

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Don Stamper  
Presiding Commissioner

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Wendy S. Noren  
Clerk of the County Commission

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Karen M. Miller  
District I Commissioner

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Skip Elkin  
District II Commissioner