

TERM OF COMMISSION: August Session of the May Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Don Stamper
District I Commissioner Karen M. Miller
District II Commissioner Skip Elkin
Deputy County Clerk Shawna Victor

The meeting was called to order at 1:34 p.m.

Subject: Sheriff's Department – First Reading of Budget Amendment

Commissioner Stamper stated the Sheriff's Department has submitted a budget amendment to transfer funds from the Forfeitures Fund to Block Grants Funds. This budget amendment is for the Local Law Enforcement Block Grant.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this for a second reading and public hearing following the required 10 day waiting period with an appropriate order for approval.

Subject: Purchasing Department

Marlene Ridgeway, Purchasing Department Buyer, was present on behalf of these items.

A. First Reading of Bid 42-18JUN02 (Confined Space Equipment)

Marlene Ridgeway stated she and the Public Works Department have reviewed the responses received and recommend awarding by category to two vendors, Tiemann Industrial Supply and H P Products. The breakdown is as follows:

- Category A (Multi-Gas Monitor) – Tiemann Industrial Supply
- Category B (Air Purifying Respirator) – Tiemann Industrial Supply
- Category C (Self Contained Breathing Apparatus) – H P Products
- Category D (Welding Respirator) – H P Products
- Category E (Confined Space Blower) – Tiemann Industrial Supply
- Category F (Fall Protection Equipment) – H P Products
- Category G (Spill Kit Supplies) – Tiemann Industrial Supply

We recommend not awarding sections 4.7.7.6 and 4.7.7.7 (storage cabinets). Bidders did not meet the minimum specification for these items. For categories B and G we are recommending award to the second lowest bidder. Going with the low bidder would only save the County \$211.80 plus enter into 2 additional contracts with 2 additional vendors.

Contract value for Tiemann Industrial \$3,454.80. Contract value for H P Products is \$2,847.29. Total contract value is \$6,302.09 to be paid from organization 2040 account 91300. The amount budgeted for these items were \$13,600.00.

There was no comment on this item.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

B. First Reading of Bid 52-16JUL02 (County Roadside and Right-of-Way Dumped and other Large Items – Pickup and Disposal)

Marlene Ridgeway stated she and the Public Works Department have reviewed the responses received and recommend awarding to Blackjack Hauling for having the lowest and best bid meeting the minimum specification.

This is a new term and supply contract with a possibility of 4 yearly renewals.

Mrs. Ridgeway noted 3 “NO BIDS” were received.

There was no comment on this item.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

Subject: Rescind Commission Order 338-2002 (Award of Bid 49-09JUL02 – Benson Road Improvements)

Commissioner Stamper stated the Commission has had discussions and has found it necessary to rescind Commission Order 338-2002, awarding bid 49-09JUL02 for the Benson Road Improvements Project. The award of the bid will be held until a time when the issues have been clarified with the Contractor and the Contractor’s performance on other projects.

Commissioner Miller moved to rescind Commission Order 338-2002 for the Benson Road Improvements Project.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order345-2002**

Subject: Public Works – First Reading of Quit-Claim Deed (From County to Lake Chaparral Homeowners Association)

David Piest, Boone County Surveyor, was present on behalf of this item.

David Piest stated this is the final phase of a four year project, which is coordination between the County and Lake Chaparral Homeowners Association. After years of having non-County maintained roads, the Homeowners Association has upgraded the roads to the satisfaction of the Public Works Director. All roads have been completed except for two, the first is a road that goes across a dam and is only used for recreational purposes. The other is across another dam and this is the primary reason for a quit-claim deed to make it possible for the County to take over the maintenance that sits on top of the dam without being responsible for the dam itself. This quit-claim deed is one of three documents to finalize this last phase of getting roadway acceptances within the subdivision. The primary reason for pushing this document is because of school bus traffic across the dam. School buses will not go across the dam unless it is a publicly maintained road.

Commissioner Elkin stated he has no objection to this item.

Commissioner Miller stated she believes this is a reasonable solution to this issue.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this for a second reading at the next available meeting with an appropriate order for approval.

Subject: Facilities Maintenance – First Reading of Budget Revision

Ken Roberts, Facilities Maintenance Manager, was present on behalf of this item.

Ken Roberts stated this is a budget revision to transfer funds from the emergency account to equipment repair and training for a total of \$15,000. The reason for this request is for possible future problems for the equipment repair account. Mr. Roberts would prefer to have the funds available now and not wait until the last minute to transfer funds if there is an emergency. Also, the transfer of funds to the training is because the training fund was depleted for his schooling.

Commissioner Miller stated there is no current need for this budget revision it is a “just in case” situation. Mr. Roberts stated that was correct.

Commissioner Miller stated budget revisions usually are not done like this.

Commissioner Stamper suggested there are probably some anticipated needs in the department. Mr. Roberts stated after the parking lot improvements are paid off then he is

afraid if there was something that came up the funds in this account would be so low that he would not have enough time to be prepared for the situation.

Commissioner Stamper suggested Commissioner Miller research this issue before the second reading.

There was no further discussion on this issue.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this for a second reading at the next available meeting with an appropriate order for approval.

Subject: Discussion

A. Clarification of Proposition L Issues

Sheriff Ted Boehm and Boone County Prosecuting Attorney Kevin Crane were present on behalf of this item.

Commissioner Stamper noted the Commission requested Sheriff Boehm and those who are stumping for this issue to come to the meeting and make any clarifications of issues they felt needed to be explained prior to the election on August 6, 2002.

Sheriff Boehm stated only the facts of Proposition L have been explained to the citizens of Boone County. They have been receiving good reception and support on Proposition L. The employees at the Sheriff's Department have been doing the campaigning for Proposition L on their days off. The employees know this is an important issue to them and it is needed. Over the years, this has been justified by having a consultant look at the issue and by having a Commission appointed task force work on this issue. This issue has been reviewed in so many different ways and they have come to the conclusion of proposing this 1/8 cent on-going tax to support this issue. They continue to maintain the high road on this issue and nothing is being assumed. The election is in less than one week. All the facts are being given to people and they have been busy with going to organizations to explain Proposition L.

The one concern that is being repeated is the guarantee of the funds. The County Commission is the ultimate authority of the funds that Boone County has.

Sheriff Boehm stated he believes there have been more people becoming interested in what will be on the ballot on August 6, 2002 and what the issues are about. He has been well received. He and Mr. Crane have spoken to a few groups together on Proposition L. There is a lot of good support.

The deputies that are doing door-to-door campaigning are reporting that there is good

support. The people who do not understand the whole issue, the deputies take the time to explain the whole issue.

Sheriff Boehm stated when the law enforcement officers in Boone County publicly announce their support for Proposition L; it is a positive aspect to him. He is surprised that monies are still coming in as of Monday of this week. He stated there is a difference in campaigning for himself and campaigning for a proposed tax issue.

Kevin Crane stated there has been a broad based support for the measure itself based on the need that people have become educated by as the campaign has gone on. There is a concern among the populous about what happens after the passage of the issue. To his understanding today the Commission will propose to alleviate those concerns as much as possible. By assuring the public who vote on this issue that pursuant to law and what the Commission plans to do with it, the funds will only be spent on those items dealing with law enforcement, the Sheriff's Department, the Court System, and the Prosecuting Attorney's Office. He noted the money will not be used to supplant existing budgets. Given the County cannot afford the programs now, that this will be used to provide additional services that the County could not already provide.

Commissioner Miller stated people need to understand that these funds will be put into a dedicated fund and not into the general fund.

Sheriff Boehm stated he believes all who have been involved with this issue have done their homework and those who have talked to him realize why this is happening, where the 1/8 cent will be going and why the 1/8 cent is an on-going tax. There are still concerns about the guarantees of the existing money not being transferred from existing budgets.

Commissioner Stamper stated the Commission wants to reaffirm its commitment to this issue. There was no intention of replacing existing funds with funds that will be generated from this proposed sales tax. It will be used in combination with existing funds. He noted all funds from the proposed Proposition L will be accounted for and tracked in a trust fund. A few months ago, he requested June Pitchford, Boone County Auditor, review the history of County investment in this area. This area has grown at a much faster rate than the rest of the County government. There are a greater percentage of funds invested in this area than in other County government funds.

Commissioner Stamper read the following draft motion, "In the spirit of clarifying issues related to Proposition L, The Boone County Commission orders that upon the passage of the tax measure currently known as "Proposition L", all monies collected pursuant to said tax will be utilized only for the support of the Boone County Sheriff's Department, Boone County's Court System, and the Boone County Prosecuting Attorney's Office. Use of said funds for any purpose other than Boone County's Law Enforcement and Judicial System is prohibited by State Law. Said funds from Proposition L will be held in a Law Enforcement Trust.

“Further, it is recognized that the revenue generated by Proposition L will provide public services that could not have otherwise been funded by the existing County budget. Therefore, future budget allocations from the general fund for Boone County’s Law Enforcement and Judicial System other than Proposition L proceeds shall not be reduced and will be handled based on annual budget processes.”

Commissioner Stamper stated what this motion says is the County will maintain the current expenditures and these funds will not be used to reduce expenditures in the future.

Mr. Crane stated the funds will not be reduced but the Commission is not precluding that general revenue expenditures for these entities may be increased. Commissioner Stamper noted it will be part of the budgetary process each year.

Commissioner Stamper stated the County offices and departments set priorities and the County does the best it can to fund those priorities. What has brought the County to the table today is the fact that the County has maximized everything that can be done with existing revenues. The County continues to be progressive and to grow.

Commissioner Miller noted the example of funding for the additional Sheriff’s Department Deputy for 2002 came from the fund balance.

There was no further discussion on this issue.

Commissioner Stamper moved in the spirit of clarifying issues related to Proposition L, The Boone County Commission orders that upon the passage of the tax measure currently known as “Proposition L”, all monies collected pursuant to said tax will be utilized only for the support of the Boone County Sheriff’s Department, Boone County’s Court System, and the Boone County Prosecuting Attorney’s Office. Use of said funds for any purpose other than Boone County’s Law Enforcement and Judicial System is prohibited by State Law. Said funds from Proposition L will be held in a Law Enforcement Trust.

Further, it is recognized that the revenue generated by Proposition L will provide public services that could not have otherwise been funded by the existing County budget. Therefore, future budget allocations from the general fund for Boone County’s Law Enforcement and Judicial System other than Proposition L proceeds shall not be reduced and will be handled based on annual budget processes.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 346-2002**

B. Procedures for Contracts Policy

Commissioner Stamper stated the Deputy County Clerk has drafted a procedures for contracts. He requested the Commission review this document and it will be brought back for a first reading.

Commissioner Reports

Commissioner Stamper requested all Commissioner Reports be held until the next meeting.

Subject: Employee Recognition for 2nd Quarter

Marlene Ridgeway stated the Employee Recognition Committee also recognizes the suggestions made by the employees of Boone County to better the work place. Shannon Smith, Warrant Specialist at the Sheriff's Department, suggested the automated phone system at the Sheriff's Department. Shannon Smith stated the new system has been a great help at the Sheriff's Department.

Commissioner Stamper stated the Employee for the Second Quarter of 2002 is Harold "Bo" Bossaller of the Boone County Assessor's Office. Bo has a work ethic that is second to none. He is conscientious and pays attention to detail. He has consistently displayed a "can do or I will learn" attitude. He is always pleasant and he remained cool under pressure. He listens carefully to ascertain the problem before he responds. He is a professional who serves the people of Boone County in an outstanding manner.

Others nominated for Employee of the Quarter are Darren Kimbrel of Public Works and Gary Crapenhof of Facilities Maintenance.

Tom Schauwecker, Boone County Assessor, stated he has been privileged to work with Bo for almost the past two years. Bo was a school teacher before becoming an appraiser. He thanked Bo for all his hard work.

Bo stated he appreciates being nominated and winning this award.

Ken Roberts, Facilities Maintenance Manager, stated Gary Crapenhof has only been with the County for a short period of time and his work ethic is wonderful.

There was no public comment.

The meeting was adjourned at 2:09 p.m.

Attest:

Don Stamper
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner