

TERM OF COMMISSION: June Session of the May Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Don Stamper
District I Commissioner Karen M. Miller
District II Commissioner Skip Elkin
Deputy County Clerk Shawna Victor

The meeting was called to order at 1:33 p.m.

Subject: Planning and Zoning – Receive and Accept Eight Subdivision Plats

Thad Yonke, County Planner, was present on behalf of this item.

Thad Yonke stated the department is trying a different approach for this meeting to save the Commission's time and the Deputy County Clerk's time. There are eight minor subdivision plats. There are no outstanding infrastructure issues on any of the plats and they are all ready to be received and accepted by the County Commission.

Commissioner Miller asked why there were two plats for Cherokee Ridge and wanted to know if these are both minor plats, why they were not combined. Mr. Yonke stated they could have been combined but they are not contiguous. The surveyor felt it would be better not to have a gap.

Commissioner Stamper noted the Commission does not take public comment on plats because they are a relationship between the surveyors, staff, and Commission.

Commissioner Elkin moved to receive and accept the following plats:

- Valley Creek Re-plat Lot 86
- MMJ & A
- Gunnell Acre
- Cherokee Ridge Estates Plat 1
- Cherokee Ridge Estates Plat 2
- Wren School Ridge Acres
- Hale
- Fowler Creek

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 280-2002**

Subject: Sheriff’s Department – First Reading of Budget Amendment

Captain Beverly Braun was present on behalf of this item.

Captain Braun stated when a previous budget amendment was processed to pay for the maintenance on the fingerprint system; the department did not transfer enough money. The department is requesting an additional \$463 be transferred. The contracts have been signed and the purchase order is being held in the Auditor’s Office.

Commissioner Stamper requested the Deputy County Clerk to schedule this item for a second reading with a public hearing at the next available meeting after the required 10-day waiting period with an appropriate order for approval.

Subject: Purchasing Department

Melinda Bobbitt, Purchasing Department Director, was present on behalf of these items.

A. Bid Opening for Bid 47-27JUN02 (Asphalt Paving and Overlay)

Melinda Bobbitt stated one bid was received.

Commissioner Stamper noted “NO BIDS” were received from Christensen Construction, Blacktop Paving Company, and Emery Sapp and Sons.

Commissioner Miller opened a bid from APAC – Missouri.

Description	Unit	
Paving		
Base Mix in Place	ton	\$ 32.95
Surface Mix in Place	ton	\$ 35.40
Subgrade Removal	hour	\$ 495.00
Alternate - Rap Base	ton	\$ 31.85
Overlay		
Surface Mix in Place	ton	\$ 30.45
Bid Bond Attached		Yes

Commissioner Stamper stated this bid would be forwarded to the department for review. The Purchasing Department will schedule this as a future agenda item.

B. Second Reading and Award of Bid C101410001 (State Contract for Ford Crown Victoria Police Interceptors)

Commissioner Elkin moved to award from State Contract C101410001 for the purchase of five (5) 2003 Ford Crown Victoria Police Interceptors to Joe Machens Ford of Columbia.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 281-2002**

C. Second Reading and Award of Bid 38-28MAY02 (Cartegraph On-Site Consulting and Database Setup)

Melinda Bobbitt stated the recommendation for award is to ProNet, Inc for a contract amount of \$7,200.00.

Commissioner Miller moved to award bid 38-28MAY02 for Cartegraph On-Site Consulting and Data Base Setup to ProNet, Inc.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 282-2002**

D. Second Reading and Award of Bid 46-10JUN02 (Lease of Self-Propelled Vibratory Roller/Compactor)

Melinda Bobbitt stated the recommendation for award is to Victor L. Phillips Company for a contract amount of \$4,250.00.

Commissioner Miller moved to award bid 46-10JUN02 for the lease of Self-Propelled Vibratory Roller/Compactor to Victor L. Phillips Company.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 283-2002**

E. Second Reading and Award of Bid MM35 (Rock Salt and Sodium Chloride Term and Supply)

Melinda Bobbitt stated the recommendation for award is to Independent Salt Company for a total contract amount of \$138,800.00.

Commissioner Miller moved to award bid MM35 for Rock Salt and Sodium Chloride Term and Supply to Independent Salt Company.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 284-2002**

F. Second Reading and Award of Bid 43-18JUN02 (Parking Lots Surface Improvements)

Melinda Bobbitt the recommendation for award is to Blacktop Paving for a contract amount of \$10,005.30.

Commissioner Elkin moved to award bid 43-18JUN02 for Parking Lots Surface Improvements to Blacktop Paving.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 285-2002**

G. Second Reading and Approval of Amendment to Bid 01-24JAN01 (Electronic Monitoring Equipment and Services)

Melinda Bobbitt stated the County currently has a contract with BI Incorporated for Electronic Monitoring Systems. The Adult Court Services is requesting an amendment to allow for additional inventory to be housed at the Callaway County Sheriff's Department at no additional cost. BI Incorporated has agreed to this request.

Commissioner Elkin moved to approve Amendment #2 to Bid 01-24JAN01 for Electronic Monitoring Equipment and Services.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 286-2002**

H. First Reading of Bid 50-14JUN02 (Damaged Buildings Demolition and Removal – Boone County Fairgrounds)

Melinda Bobbitt stated the bid for Damaged Buildings and Demolition and Removal – Boone County Fairgrounds closed on June 14, 2002. Five bids were received. Upon the completion of the bid evaluation, Commissioner Elkin and Purchasing recommend award to the low bidder, Michael's demolition.

The demolition project should be complete 20 days after the vendor receives the *Notice to Proceed*.

Contract award is \$27,445.00. The first \$5,000 is from department 1191, account 71018 – *Other Claims Deductible*, and \$22,445.00 is from department 1191, account 71015 – *Insurance Claims*.

Commissioner Miller noted the range of bids that were received, between \$21,000 to \$58,000.

Commissioner Elkin stated the Commission is anxious to have this work completed before the Boone County Fair begins.

Commissioner Stamper asked when the *Notice to Proceed* would be issued. Mrs. Bobbitt stated the *Notice to Proceed* will be issued as soon as the contracts are signed by Commission.

Commissioner Elkin stated the recommended award vendor intends on getting started as soon as possible.

Commissioner Miller asked if this item would be second read and awarded on Tuesday, July 2, 2002. Commissioner Stamper stated that was correct.

There was no further discussion on this issue.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

I. First Reading of Bid 33-05JUN02 (Automotive Parts Term and Supply)

Melinda Bobbitt stated the bid for Automotive Parts Term and Supply was issued on May

15, 2002 and closed on June 5, 2002. A total of six bids were received. Purchasing and Public Works are recommending award to multiple primary vendors as detailed on the recommendation from Public Works.

This is a term and supply contract from department 2040 (Public Works Maintenance Operations), account 60200 (Equipment Repairs and Maintenance). Original budget was \$250,000. At this time, \$134,893 remains in the account.

Commissioner Miller noted the following line items and the recommendation for award for each line item.

LINE ITEM	RECOMMENDED AWARD
4.9.1 – Spark Plugs	O’Reilly Auto Parts
4.9.2 – Filters	New Haven Filter Company
4.9.3 – Starting Circuit	American Auto Supply
4.9.4 – Clutch Assembly, Heavy Truck	Midway Ford Truck Center
4.9.5 – Brakes, Part I (Pads and Rotors)	O’Reilly Auto Parts
4.9.6 – Brakes, Part II (Drums and Shoes)	Midway Ford Truck Center
4.9.7 – Windshield Wipers	O’Reilly Auto Parts
4.9.8 – Lamps	O’Reilly Auto Parts
4.9.9 – Batteries	O’Reilly Auto Parts
4.9.10 – Windshield Washer/Antifreeze Solvent (Premixed Winter)	O’Reilly Auto Parts
4.9.10.1 – Windshield Washer/Antifreeze Solvent (Premixed Summer)	O’Reilly Auto Parts
4.9.11 – Brake Cleaner	O’Reilly Auto Parts
4.9.11.1 – PB Blaster	American Auto Supply
4.9.12 – Choke Cleaner	O’Reilly Auto Parts

There was no further discussion on this issue.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

Subject: Facilities Maintenance – Second Reading and Approval of Consultant Agreements

Commissioner Miller stated the department made a request to have different architects and engineers who would be interested in working for the County and to get these firms prequalified. If there is an emergency or another situation in which the department does not believe they can handle, the department would be able to move forward with a consulting firm.

Commissioner Miller moved to approve the following General Consultant Service Agreements:

- Peckham and Wright Architects, Inc.
- Project Solutions Companies
- Simon Oswald Associates
- Mitzel and Scroggs Architects, Inc.
- Malicoat Winslow Engineers P.C.
- CM Engineering, Inc.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 287-2002**

Subject: Treasurer's Monthly Report

Kay Murray, Boone County Collector, was present on behalf of this item.

Kay Murray reviewed the May 2002 Treasurer's Report. This report was submitted to the Public Record. Ms. Murray also reviewed and submitted Treasurer's Investments Limits Report (May 31, 2002) and Treasurer's Investments Portfolio Management Portfolio Summary (May 31, 2002) to the Public Record.

Ms. Murray noted the County currently has over 80 funds. Commissioner Stamper stated the Treasurer handles more funds than just for Boone County.

Commissioner Miller asked if the warrants for the emergency telephone fund were monthly. Ms. Murray stated that is correct. Commissioner Miller asked if it was a monthly payment made. Ms. Murray stated that was correct.

Commissioner Stamper noted there are three areas that come out of this fund; line charges, capital equipment charges, and a half-time FTE in the City.

Subject: Second Reading to Authorize Presiding Commissioner to Sign Delinquency and Youth Prevention Program Grant Application

Ron Higginbotham was present on behalf of this item.

Ron Higginbotham stated there have been some budget revisions made to the application. They are now requesting \$72,310 instead of the approximate \$69,000.

Commissioner Stamper stated this is an opportunity for the County to work with the

Extension Council, a number of local schools and other entities, in bringing creative programs to the community for prevention of delinquency and youth violence.

Commissioner Elkin moved to authorize the Presiding Commissioner to sign the Title V – Delinquency and Youth Violence Prevention Grant Application.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 288-2002**

Subject: Authorize Use of Courthouse Grounds (2002 Show-Me State Games)

Commissioner Stamper moved to authorize the use of the Courthouse Grounds on July 19, 2002 from 11:00 a.m. to 4:00 p.m. for the 2002 Show-Me State Games Torch Run Ceremony.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 289-2002**

Subject: Discussion – Boone County Registration and Permit for Vicious Dog

Commissioner Stamper stated the Commission had a meeting with the Health Department staff on June 26. The Vicious Dog Ordinance has been adopted but there has been no motion to adopt the permit fees. The predicted fee is \$275. The Health Department has suggested owners of Vicious Dogs be required to fill out a registration form and pay the fee every year for dogs that have been declared vicious.

Commissioner Elkin stated to his understanding the \$275 is an actual cost amount to check on the dog and process the paper work. Commissioner Miller stated it would be used to enforce the ordinance.

There was no further discussion on this issue.

Commissioner Stamper requested the Deputy County Clerk to schedule this for a first reading at the next available meeting, which will be July 9, 2002.

Commissioner Reports

Commissioner Stamper

PedNet Meeting

Commissioner Stamper stated he attended a PedNet meeting with Mayor Darwin Hindman where there was discussion of model street design standards, implementation of ADA non-motorized transportation. There was discussion about sidewalk widths, from 4 foot versus 8 foot versus 10-foot wide sidewalks. They are working on some standards for this. They reviewed the PedNet mission. David Mink, Public Works Director, was also in attendance at this meeting and he will be bringing forward information in the future.

Commissioner Miller asked if they are wanting the County to adopt the same standards. Commissioner Stamper stated they do not have a standard yet but when one is established they would like the Commission to adopt it.

Commissioner Stamper stated there was video shown of the difficulties of people in wheelchairs trying to pass each other on a 4-foot sidewalk. There is a need for wider sidewalks in area of high population density than in the rural areas.

Commissioner Miller stated she is seeing this issue from the other perspective, trying to reduce the amount of impervious surfaces.

Letter from Mediacom

Commissioner Stamper stated the Commission has received notice from Mediacom regarding their intent of their new monthly rate of \$11.96 for Basic Service and \$23.99 for Expanded Basic service. This memo has been submitted to the Public Record.

Memo from HMN Architects (Boone County Jail Expansion – Phase II)

Commissioner Stamper stated the Commission retained Steve Davis and his associates to assist the Commission with additional space studies at the jail and to review the Courthouse/Juvenile area and the Johnson Building. They have submitted their final report to the Commission.

Boone Hospital Center Board of Trustees Meeting

Commissioner Stamper stated he attended the Board of Trustees meeting on June 24. The meetings had reports on the Walter Johnson Palliative Care Foundation and Boone Hospital Center Foundation. There were updates on construction projects and they are anxious about moving into the new facility and close the Boone Retirement Center. There was also discussion about their financial status.

Advent Enterprises, Inc.

Commissioner Stamper stated Advent Enterprises has submitted their year-end report to the Commission.

City/County Health Department Budget Explanation

Commissioner Stamper stated Stephanie Browning presented the Commission a draft budget. They are forecasting and reporting a budget that will come in at 2.4% below last year's budget. The Health Department has eliminated a variety of primary care projects and reinvested that into prevention programs and community health activities. This has been submitted to the Public Record.

Notice of Funding from Missouri Department of Health and Senior Services

Commissioner Stamper stated the Commission has received notice that the Health Department will receive \$151,744 in federal money from the Missouri Department of Health and Senior Services. The purpose of this money is for public health preparedness in response to bioterrorism. There will be two full-time employees, one planner, and one epidemiology specialist that will be hired in conjunction with this program.

Percent for Art Project

Commissioner Stamper stated at the meeting with the Health Department there was discussion about the *Percent for Art Project* for the Health Facility and Family Health Facility. This is a call for proposals from artists for the new building. This has been submitted to the Public Record.

Commissioner Miller

None to report at this time.

Commissioner Elkin

None to report at this time.

There was no public comment.

The meeting was adjourned at 2:20 p.m.

Attest:

Don Stamper
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner