

TERM OF COMMISSION: June Session of the May Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Commission Chambers

PRESENT WERE: Presiding Commissioner Don Stamper  
District II Commissioner Skip Elkin  
Deputy County Clerk Shawna Victor

The meeting was called to order at 9:32 a.m.

**Subject: Sheriff's Department**

**A. First Reading to Hire Above the Base of the Range**

Lori Montague, Sheriff's Department Nurse, and Betty Dickneite, Human Resources Director, were present on behalf of this item.

Lori Montague stated the other RN that works at the Sheriff's Department is on maternity leave and she will be out of work until August 18, 2002. There were three applicants for this position and Linda Lohr has previous work experience at the Sheriff's Department. Ms. Lohr is requesting a pay rate of \$23.50 per hour. She is currently working at the Arthur Center and is being paid \$24.00 per hour as a PRN.

Commissioner Stamper asked how this compares with how the position was posted. Betty Dickneite stated the top of the range is \$25.86 per hour and the mid-point is \$21.55. This is 9% above the mid-point.

Commissioner Stamper asked if this needed to be brought to the Commission. Mrs. Dickneite stated this has to be brought to the Commission because it is above the mid-point. Commissioner Stamper noted if there is a request to hire up to the mid-point, it would have to be approved by the Liaison Commissioner.

Commissioner Elkin asked if this would be a sixty-day employment. Mrs. Montague stated this would be until the other nurse returns to work.

Commissioner Stamper asked when Mrs. Lohr would begin work. Mrs. Montague stated Mrs. Lohr is available to begin on Monday, June 17.

Commissioner Stamper asked if there were any concerns on the process of this request. Mrs. Dickneite stated she was concerned about this issue because she and the Auditor's Office received the paper work for this request on Friday, June 7 after this had been placed on the agenda for today's Commission meeting. The process has been changed when the new form was adopted. She believes it would be better if all departments followed the

procedures on the form, which is the Auditor’s Office approves the funding, then it is forwarded to Human Resources and the form would then be forwarded to Commission to make the determination if the Liaison Commission can sign or it needs to be brought to the Commission if it is above the mid-point. This request was put on the agenda before the Auditor’s Office or Human Resources could review the request.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

**B. First Reading of Budget Revision**

Commissioner Stamper stated the Sheriff’s Department has submitted a request for a budget revision to transfer \$561.00. This would allow the department to replace the base station radio at the Information Center.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

**Subject: Prosecuting Attorney’s Office – First reading for Authorization to Sign Grant Application for VOCA**

Commissioner Stamper the Prosecuting Attorney’s Office is requesting the approval to continue the Victims of Crime Act grant and the Prosecuting Attorney’s Office is requesting \$48,932.00, with a local match of \$12,300.00. This is an annual grant, which allows employees in the PA’s Office to work with Victims of Crime.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

**Subject: Juvenile Justice Center – Second Reading and Approval of Budget Revision**

Commissioner Elkin moved to approve the following budget revision:

DEPARTMENT ACCOUNT AND TITLE	AMOUNT DECREASE	AMOUNT INCREASE
1243-71101: Judicial Grants – Professional Services	\$3,095.00	
1243-10100: Judicial Grants – Salaries		\$2,875.00

1243-10200: Judicial Grants – FICA		\$220.00
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Said budget revision is to cover an employee under Workman’s Compensation through the JAIBG grant.

Commissioner Stamper seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 260-2002**

**Subject: Purchasing Department**

Marlene Ridgeway, Purchasing Department Buyer, was present on behalf of these items.

**A. Second Reading and Award of Bid 31-26APR02 (Digital Cameras)**

Marlene Ridgeway stated the department is recommending award to W. Schiller and Co., Inc. The initial contract amount is \$5,550.00.

Commissioner Stamper asked how many cameras the County is buying. Mrs. Ridgeway stated a total of ten would be purchased for the Sheriff’s Department. This is set up as a term and supply contract if needed accessories or other department budget for digital cameras.

Commissioner Elkin moved to award bid 31-26APR02 for Digital Cameras to W. Schiller and Co., Inc.

Commissioner Stamper seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 261-2002**

**B. First Reading of Bid 36-28MAY02 (Cabinets and Countertops for Kitchen Area)**

Marlene Ridgeway stated the Juvenile Justice Center, Court Administration and the Purchasing Departments have received and reviewed the responses for the above referenced bid. They are recommending awarding the base bid only to L.B. Classic Woodworks for having the lowest and best bid for a contract amount of \$4,861.20. This is to be paid from organization 1242 account 60100. The budgeted amount was \$4,412 but there has been some identified savings from earlier purchases that will cover this overage.

There was no discussion about this issue.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate award for bid per the recommendation from the Purchasing Department.

**C. First Reading of Bid 22-06MAY02 (Ammunition Term and Supply)**

Marlene Ridgeway stated the bid Ammunition Term and Supply was issued on April 19, 2002 and closed on May 6, 2002. Upon the completion of the bid evaluations, the Sheriff's and Purchasing Departments recommend award by low bid by line item to the following vendors. It is also being recommended to purchase three of the line items from the State of Missouri Contract #C101144001:

- Green Supply: 4.11.5
- Gulf States Distributors: 4.8.1, 4.8.3, 4.9.3
- Police Supply: 4.8.2, 4.8.4, 4.9.2, 4.10.1, 4.11.1, 4.11.2, 4.12.1, 4.12.2, 4.12.3, 4.13.1, 4.13.2, 4.13.3
- State of Missouri Contract #C101144001: 4.9.1 (state contract line #007), 4.11.3 (state contract line #001), 4.11.4 (state contract line #002)

Department numbers 1251 (Sheriff) and 1255 (Corrections), account 23200 (Ammunition). The contract will run through May 31, 2003 and has two, one-year renewals.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate award for bid per the recommendation from the Purchasing Department.

**Subject: Public Works**

**A. Petition to Vacate a Portion of Crownview Drive**

David Piest, Boone County Surveyor, was present on behalf of this item.

David Piest stated a petition was filed with the Clerk's Office to vacate a portion of Crownview Drive in Hight's Chaparral. The petition is not complete because it does not contain signatures of all adjacent property owners. The department is requesting the petition be rejected and returned to the individual who filed the petition to attempt to complete the petition and process the petition properly.

Commissioner Stamper asked who filed the petition. Mr. Piest stated Larry Bott filed the petition.

There was no public present to speak on this issue.

Commissioner Stamper asked if this issue would normally be heard at adjourned term meetings. Mr. Piest stated that would be the case but since this is an incomplete petition to return the petition to the individual who filed and if he wants to or is capable of getting all signatures needed.

Commissioner Elkin stated he has received numerous telephone calls from residents in this subdivision who are opposed to the vacation of this right-of-way.

Commissioner Elkin moved to deny the petition for the vacation of a public road in a subdivision for a portion of Crownview Drive per Missouri State Statute 71.270 which requires that the owners of all parcels adjacent to the roadway being petitioned for a vacation are required to sign a petition for vacation or a roadway or section or roadway within a subdivision.

Commissioner Stamper seconded the motion.

There was no discussion and no public comment.

Commissioner Stamper noted the person who filed could still submit a petition but this current petition is not valid.

The motion passed 2-0. **Order 262-2002**

**B. Second Reading and Acceptance of Roadway Maintenance Certificate (Boone Industrial Blvd.)**

Mr. Piest stated this is maintenance of dressing up official records regarding the easements of the area that has recently been constructed to County standards and is before the Commission as a second reading to approve the request.

Commissioner Elkin moved to approve the following:

**Whereas**, the County has examined that portion of Boone Industrial Blvd., constructed within the appropriate 64-foot right-of-way, shown and dedicated on the final plat of Boone Industrial Park North, Block 2 in Plat Book 11, Page 233, and the areas included within the Easements for Public Roadway and Utility Purposes recorded in Book 1916, Pages 838 and 840, all of the Boone County, Missouri records, and

**Whereas**, the county finds that the above described roadway has been constructed in accordance with plans approved by the Boone County Public Works Department and in compliance with Boone County Roadway Regulations as attested to by the Roadway Maintenance Acceptance Certificate for said roadway,

**Now therefore it is ordered**, that the County Commission accepts said Easements, authorizes the Presiding Commissioner to sign the Roadway Maintenance Acceptance Certificate for said portion of Boone Industrial Blvd. on behalf of the County Commission and further assumes responsibility for the maintenance and control of this road from and after the date of this order, and

**It is also ordered**, that this order be certified by the County Clerk and be recorded in the Office of the Recorder of Deeds.

Commissioner Stamper seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 263-2002**

**C. Second Reading and Approval to Adopt-A-Roadway**

Commissioner Elkin moved to approve the request by Ashley and Chris Johnmeyer and Derreck Stone to adopt 1.1 miles of Red Rock Road to the intersection of Benedict Road and Route YY for litter control.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 264-2002**

**D. First Reading to Request the Authorization to Hire Temporary Employee**

Greg Edington, Maintenance Operations Manager, was present on behalf of this item.

Greg Edington stated the department is requesting authorization to hire a temporary employee to replace a current employee who is on Workman's Compensation. The department tried to pursue the Family Medical Leave Act (FMLA) policy on a six-week period but the FMLA on the current employee has expired. The department is requesting a minimum of six weeks for the temporary employee. Mr. Edington does not anticipate the employee to come back within the six-week period.

Commissioner Stamper moved to authorize the Public Works Department to hire a temporary employee in the Maintenance Operations Division for a six-week period at a minimum pay rate of \$9.53 per hour.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 265-2002**

**Subject: Authorize Use of the Courthouse Grounds (Americans with Disabilities Act Celebration)**

Commissioner Stamper moved to authorize the use of the Courthouse Grounds and the Commission Chambers of the Roger B. Wilson Boone County Government Center on July 26, 2002 from 11:00 a.m. to 2:00 p.m. for an Americans with Disabilities Act Celebration.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 266-2002**

**Commissioner Reports**

*Commissioner Stamper*

*Notice of Three Voluntary Annexations*

Commissioner Stamper stated the County has received notice of the following annexations:

- Approximately 9 acres of land owned by L'nora Cross Wells, located on the south side of I-70 Drive Southeast, approximately 120 feet east of Upland Creek Road.
- Approximately 154.84 acres of land owned by James E. and Helen A. Judah, located on the north side of Gillespie Bridge Road, east of Perche Creek.
- Approximately 220 acres of land owned by John Sam Williamson and Susan Beth Williamson, et al, located on the east side of Sinclair Road, north of State Route K.
- Approximately 0.97 acres of land owned by Virgil R. and Hilda M. Moore, located on the south side of State Route K, approximately 400 feet east of the intersection of State Route K and Old Village Road (780 West State Route K).

*Emergency Preparedness and People with Disabilities Memo*

Commissioner Stamper stated he received a memo from the National Organization on Disability regarding the need to keep in mind the 54 million Americans with disabilities and those they are the most vulnerable during a disaster. This memo has been shared with Jim McNabb and local disability groups.

*City/County Emergency Management Meeting*

Commissioner Stamper stated he attended the City/County Emergency Management Meeting on May 24. They discussed the status of the emergency operation plan, the status of the exercise program and the status of the emergency operation center.

*Agreement between City and County for Disaster Preparedness (July 16, 1974)*

Commissioner Stamper noted that the agreement between the County and the City for joint disaster preparedness was written in 1974 and has never been revised or amended. This document has been forwarded to John Patton, County Counsel, for comment and review.

*Nowell's and Family Health Center*

Commissioner Stamper stated he attended a meeting yesterday with the Health Department staff and the architect from Kansas City. They discussed the view of the facility.

*Commissioner Elkin*

None to report at this time.

Rollie Pierceall, 22 E. Phyllis, stated he has lived in Boone County since 1955 and owns a few businesses in the County. He is interested in doing the demolition work at the Boone County Fairgrounds. He noted he is in the wrecking/demolition business and wrecked his first house in Columbia 1959. He is interested in, what he calls, the second building and would like to do the demolition work and recycle the materials.

Commissioner Elkin stated the County is taking bids for this project and Mr. Pierceall has submitted a bid. He noted the Purchasing Department would review all bid received and make a recommendation for award. Bids will be taken until Friday, June 14.

There was no further public comment.

The meeting was adjourned at 9:59 a.m.

Attest:

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Don Stamper  
Presiding Commissioner

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Wendy S. Noren  
Clerk of the County Commission

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Karen M. Miller  
District I Commissioner

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Skip Elkin  
District II Commissioner