

TERM OF COMMISSION: September Session of the August Adjourned Term

PLACE OF MEETING: Boone County Government Commission Chambers

PRESENT WERE: Presiding Commissioner Don Stamper
District I Commissioner Karen Miller
District II Commissioner Skip Elkin
Deputy County Clerk Shawna Victor

The meeting was called to order at 1:32 p.m.

Commissioner Stamper wished Commissioner Elkin a Happy Birthday.

Subject: Prosecuting Attorney's Office – Second Reading and Approval of Grant Proposal

Commissioner Stamper stated that the Prosecuting Attorney's Office is again applying for a Domestic Violence Enforcement Unit Grant in the amount of \$65,617.00.

Commissioner Elkin moved to authorize the Prosecuting Attorney's Office to apply for the Domestic Violence Enforcement Unit through the STOP Violence Against Women grant in the amount of \$65,617.00.

Commissioner Miller seconded the motion.

There was no discussion or public comment.

The motion passed 3-0. **Order 433-2001**

Subject: Storm Water Update – Jim Davis

Commissioner Miller welcomed Jim Davis, Frank Gordan, and David Nichols of Boone County Public Works.

Jim Davis stated that he would be providing an update on the storm water education program. Also, they have been working on a storm water watershed based assessment of what citizens see to be the problems. Mr. Davis stated that he would be formally presenting the task force list. This is a citizen-based group to work with the City of Columbia and Boone County and to come up with a permit application to send to the EPA and the DNR. Mr. Davis stated that he would finally be presenting the pros and cons of the City of Columbia and Boone County working together on a comprehensive storm water ordinance.

Jim Davis stated the education program relating to this issue amounts to seven months of work. He stated that they have tried to take a broad approach to the education program. Some of these materials have been specifically designed for Columbia. Mr. Davis stated that there have been

many presentations given and they have been at many community events.

Jim Davis stated there has been a lot of time spent in forming the watershed partnerships. There are twelve different partnerships. He stated that there have been two to three meetings for each of the partnerships with approximately fifty people in attendance.

Commissioner Stamper asked about the proposed membership list. He asked if this is a community based committee and how it is formed. Mr. Davis stated that he has been working with the storm water steering committee for the City of Columbia and Boone County. He stated that they have come up with a process to form the twelve watershed partnerships, which has now been expanded to include additional watersheds. He stated that the leadership would be determined from the bottom up, by having each watershed committee select their own leaders. Mr. Davis stated that he was presenting the Commission with the Community Storm Water Task Force Proposed Membership List. He stated that this would also be presented to the city and both the city and the county have the right to accept or reject this list.

Commissioner Elkin asked how many watersheds there are in Boone County. Jim Davis stated there are approximately 25 watersheds and not all have partnerships.

Commissioner Stamper asked Mr. Davis to comment on where this issue is and at what point the City of Columbia and Boone County should begin to compare notes. Mr. Davis stated that the focus should be more on the future. He stated that the issue should be whether the city and the county want to move forward together on this issue or take separate tracts.

Mr. Davis stated that some of the pros of moving forward with the issue with the city would be that the city and county ordinances need to be compatible. He stated that almost all the watersheds cross the city-county boundaries. Mr. Davis stated that the county may end up in a bind if the city proceeds first. The reason for this is if the city acts first developing an ordinance, then the city may regulate further than the county wants to go.

Mr. Davis stated currently the city is already further in this development because they have more authority and a larger funding base. He stated that the city and the county may want to have different ordinances. Mr. Davis stated that these ordinances should be compatible but not necessarily the same.

Commissioner Stamper asked if the Commission had been approached by the city on this issue. Commissioner Miller stated that they have not formally discussed or been approached. She stated that she has had informal discussions with Mayor Darwin Hindman about this issue.

Commissioner Miller stated that she would set up a meeting with the Mayor.

There was no further discussion on this item. Commissioner Stamper thanked Jim Davis for the update.

Subject: Purchasing Department

Marlene Ridgeway, Purchasing Department Buyer, present on behalf of these items.

A. Approval of Purchase of Additional Patrol Car

Marlene Ridgeway stated that this is an approval to purchase eleven cars instead of the ten that were budgeted in the fiscal year 2001 budget.

Commissioner Stamper stated that this has the appearance of a fleet expansion but in actuality, it is not.

Commissioner Stamper moved to authorize the purchase of eleven patrol cars for the Sheriff's Department instead of the ten originally budgeted.

Commissioner Elkin seconded the motion.

Commissioner Stamper stated that the Commission is basically reallocating the use of class 9 budgeted funds.

There was no further discussion or public comment.

The motion passed 3-0. **Order 434-2001**

B. Second Reading and Approval of Contract for Patrol Cars

Marlene Ridgeway stated the purchase is through a 2001 state contract with Don Brown Chevrolet, contract number C101029002. She stated the request is for five Chevrolet Impalas, with a unit cost of \$19,050.00. She stated that total cost of contract is \$95,250.00.

Commissioner Stamper stated that local Boone County Chevrolet vendors were contacted and felt they could not compete.

Commissioner Elkin moved to approve the contract with Don Brown Chevrolet for the purchase of five (5) model year 2002 Chevrolet Impalas in the amount of \$19,050.00 for a grand total of \$95,250.00.

Commissioner Miller seconded the motion.

There was no discussion or public comment.

The motion passed 3-0. **Order 435-2001**

C. First Reading of Bid 39-01AUG01 (Photocopiers)

Marlene Ridgeway stated that the Purchasing department received a request from the Circuit Clerk's office to issue a re-bid for two Photocopiers on July 9, 2001. The Circuit Clerk determined that a higher quality, digital copier was needed for the department. The Bid was issued on July 12 and closed on August 1, 2001. Ten bids were received from a total of six vendors.

Mrs. Ridgeway stated that it was determined at the time of evaluation that three of the six were unable to meet the warm-up time specification for the Photocopiers. Purchasing determined the warm-up time was too restrictive, as well as a minor technicality, so that specification was dropped from the evaluation process for all vendors for both Photocopier #1 and Photocopier #2.

Mrs. Ridgeway stated of the bids submitted meeting the remaining minimum specifications for Photocopier #1, Image Technologies submitted the low bid, which included maintenance and supplies.

Mrs. Ridgeway stated that of the bids meeting the remaining minimum specifications for Photocopier #2, KOPI submitted the low bid for a Gestetner 4502 with a 720 finisher. It was brought to the attention of Melinda Bobbitt, Purchasing Department Director, that the Juvenile Office has been having problems with their Gestetner model purchased in FY00, and they are not recommending the County purchase any other Gestetner models. Purchasing recommends awarding to the second lowest bidder, Image Technologies.

Mrs. Ridgeway stated that at this time, Purchasing is requesting the disposal of the following two Photocopiers as trade-in:

Photocopier: Minolta EP 3050 – located in the Probate Division – Trade Value: \$200.00

Photocopier: Minolta EP 3050 – located in the Circuit Clerk's Office – Trade Value: \$200.00

Mrs. Ridgeway stated that Purchasing recommends award for both models to Image Technologies for \$16,475.00 with on going maintenance contracts for years 1-5. Total cost of the contract is \$16,475.00, which includes Photocopier Base Machines with Add-Ons One, Two, and Three less trade-in. Budgeted dollars for these Photocopiers from department #1221, account #92000 were \$20,700.00.

Commissioner Elkin stated that he agreed with the recommendation by the Purchasing Department for the photocopiers.

There was no further discussion or public comment.

Commissioner Stamper stated that this was a first reading and requested that the Deputy County Clerk schedule this for a second reading at the next available meeting with an appropriate order for bid award.

D. First Reading of Bid 59-29AUG01 (Single Axle Bucket Truck)

Marlene Ridgeway stated that the Purchasing Department received a request from the Public Works Department to issue a Bid for a Single Axle Bucket Truck on August 7, 2001. The Bid was issued on August 10 and closed on August 29, 2001. Three bids were received. Upon completion of the bid evaluations, Purchasing and Public Works recommend award to All Scheppers Motor Company for the Chassis with Combatel's Boom. Combatel submitted the low bid for the Truck Body, but did not meet the minimum specifications as detailed on the attached evaluation.

Mrs. Ridgeway stated at this time, the Purchasing Department is requesting the disposal of the following equipment as a trade-in option with this purchase:

One (1) Bucket Truck, 1987 International 1954 Series w/Duralift 35 foot Aerial Boom/Bucket, VIN #1HTLDTVN2HH531840, asset tag #05714 for a trade in value of \$6,500.00.

Mrs. Ridgeway stated that the total cost of contract to Al Scheppers Motor Company with trade-in option is \$114,007.00. Budgeted dollars for these trailers from department #2040; account #92400 was \$132,000.00.

There was no discussion or public comment.

Commissioner Stamper stated that this was a first reading and requested that the Deputy County Clerk schedule this for a second reading at the next available meeting with an appropriate order for bid award.

Subject: Public Works

A. Second Reading and Approval of Contract with MoDOT

Commissioner Miller moved to approve the agreement between the Boone County Public Works Department and the Missouri Department of Transportation for equipment and vehicle storage.

Commissioner Elkin seconded the motion.

There was no discussion or public comment.

The motion passed 3-0. **Order 436-2001**

B. First Reading of Hire above the base of the range

David Mink, Public Works Director, present on behalf of this item.

David Mink stated that the Facility Maintenance Department is attempting to fill the position vacated by Elmer Sapp, who was the custodian at the Sheriff's Department. He stated that Ken Roberts and O.J. Stone have conducted interviews and they have selected Mr. Matthew Humphrey. Mr. Mink stated that they are requesting authorization to offer Mr. Humphrey a base hourly rate of \$8.60. He stated that this is one dollar over the range minimum. He stated that this position would also qualify for a shift differential of \$0.40 per hour.

David Mink stated that Mr. Humphrey was selected for his enthusiasm and his experience having run his own cleaning business for four years. He stated this is the second person the department has attempted to negotiate with. Mr. Mink stated the candidate selected and brought before the Commission a few weeks ago did not work out, this is a different person in which we are asking to hire above the base of the range.

Commissioner Stamper stated that this is a first reading and requested that the Deputy County Clerk schedule this for a second reading at the next available meeting with an appropriate order for approval.

Subject: Human Resources – First Reading of Budget Revision

Commissioner Stamper stated that Betty Dickneite has submitted a budget revision in the amount of \$162.00 moving funds from office equipment to minor equipment and tools. He stated this is for the purchase of a cellular telephone.

There was no discussion or public comment.

Commissioner Stamper stated this is a first reading and requested that the Deputy County Clerk schedule this for a second reading and public hearing at the next available meeting with an appropriate order for approval.

Subject: Information Technology Department

Michael Mallicoat, Director of Information Technology, and Jim Pettit present on behalf of these items.

A. First Reading of Budget Revision

Michael Mallicoat stated that this budget revision in the amount of \$60,508 would be needed to allow the county to bring all Microsoft Office licensing up to current levels and gives protection for two years at no additional charge. Mr. Mallicoat stated that this is under a deadline because as of October 1, 2001, prices for this will increase. He stated that this could be purchased off the State Contract according to the Purchasing Director, Melinda Bobbitt.

Commissioner Miller stated that the operating systems had to be upgraded from Windows '95 to

Windows '98 on the machines that are not going to be replaced because the XP program will not run on Windows '95.

There was no further discussion or public comment.

Commissioner Stamper stated that this is a first reading and requested that the Deputy County Clerk schedule this for a second reading and public hearing at the next available meeting with an appropriate order for approval.

B. First Reading of hire about the base of the range

Mr. Mallicoat stated that there is a vacant position in the IT Department for the Personal Computer Network Support Specialist. He stated that this is a key position because this position is responsible for desktop personal computers, printers, hardware and networking. He stated that one of the responsibilities would be virus prevention and detection.

Mr. Mallicoat stated that they interviewed six applicants and they have found a qualified applicant who is currently working with the state.

Mr. Mallicoat stated that the memo from Betty Dickneite, Director of Human Resources, recommends hiring for this position at 26% over the base of the range.

Commissioner Miller requested that the second reading be waived and allow for that position to be filled as soon as possible.

Commissioner Elkin asked Mr. Mallicoat when this person would be able to start. Mr. Mallicoat stated that this person would have to give two weeks notice at his current job then he would like to take off a couple of days. Mr. Mallicoat stated that if an offer is made later this week, then he might be able to start October 10.

Commissioner Stamper stated that he has no objection to waiving the second reading. Commissioner Elkin stated that he has no objection either. Commissioner Stamper stated that by request of the department and consensus of the Commission the second reading would be waived.

Commissioner Miller moved to authorize the Information Technology Department to hire a personal computer network support technician at 26% above the base of the range for an annual salary of \$47,986.00.

Commissioner Elkin seconded the motion.

There was no discussion or public comment.

The motion passed 3-0. **Order 437-2001**

Subject: Clerk's Office – First Reading of Forest Service Payment Public Law 106-393

Wendy Noren, Boone County Clerk, present on behalf of this item.

Wendy Noren stated that the County does receive some money from the Department of Agriculture, National Forest Receipts. She stated that it is less than \$3,000.00 per year. Ms. Noren stated that last year a law was passed that allowed counties to chose how they wanted to receive the money. She stated that there are new formulas. Ms. Noren stated that she spoke with the Forest Service last spring on this issue.

Ms. Noren stated over the last five years, the county has received about \$3,000.00. She stated that according to the estimates, under the new formula, the county would receive about \$2,800. She recommended the county does not change the formula. Ms. Noren stated this is a non-action item because nothing is being changed.

There was no discussion or public comment.

Commissioner Stamper stated that the issue would stand as is.

Subject: Second Reading and Approval of Water Main Installation

Commissioner Elkin stated that this issue was first read a few weeks ago. He stated that per city ordinance, whenever a building is built, a quitclaim deed or a deed of dedication should be given to the city in regards to the owner of the water mains that are installed. He stated that the reason for the wait for the second reading was because they did not have the total amount.

Commissioner Elkin moved to approve the deed of dedication for a water main installation at the new Boone Retirement Center in the amount of \$60,939.00.

Commissioner Miller seconded the motion.

There was no discussion or public comment.

The motion passed 3-0. **Order 438-2001**

Commissioner Reports

Commissioner Stamper

AB Chance Meeting

Commissioner Stamper stated that he met with Tom Smith, the new vice president, of Hubbell Corporation, responsible for Hubbell Power. He stated that AB Chance is part of Hubbell Power.

Sinclair School of Nursing

Commissioner Stamper stated that the Boone County Senior Board had a presentation by Marilyn Rantz and the Sinclair School of Nursing. He stated there is over \$12 million in federal funds going to the School of Nursing. Commissioner Stamper stated that these funds are for a variety of programs, mainly the senior population.

Joint Communications Information Center Budget

Commissioner Stamper stated that a budget has been submitted and agreed to by the board of directors. He stated that the operating budget would be approximately \$1.8 million for this year.

Boone Electric Breakfast

Commissioner Stamper stated the Boone County elected officials met with the cabinet of Boone Electric Cooperative. He stated that this was mainly a meet and greet opportunity to further enhance our working relationship.

Commissioner Miller

Farm Bureau

Commissioner Miller stated that she attended the Farm Bureau meeting Monday evening. She stated that she requested a representative from Farm Bureau to attend the Growth Forum that will be held by the League of Women Voters and Smart Growth Coalition on October 22. Commissioner Miller stated that Brian Schnare would be their representative.

ITAC

Commissioner Miller stated at the last ITAC meeting, there was discussion of the project being worked on by the programmers. She stated that they have been working on the tax collection program for Centralia. The ITAC also discussed the Microsoft issue that was just discussed.

Commissioner Miller stated they also discussed the disposal statutes. She stated they received a request from a church school for some county computers. Commissioner Miller stated Wendy Noren thinks that there is a pecking order in which certain agencies are offered county assets.

Route K Sewer NID Meeting

Commissioner Miller stated this was a positive meeting. She stated they discussed new sewer systems versus already established sewer systems. The costs of forming a NID, the options of annexation to the city in order to meet sewer needs.

Airport Land Use Appointments

Commissioner Miller stated that this is actually an action item.

Commissioner Miller moved to appoint Joe Baumgartner and Pat Smith to the Airport Land Use Advisory Committee.

Commissioner Elkin seconded the motion.

There was no discussion or public comment.

The motion passed 3-0. **Order 439-2001**

Commissioner Elkin

Regional Sewer District

Commissioner Elkin stated at the last Regional Sewer District Meeting, they discussed the Route K NID. He stated the new South Route K WasteWater Treatment Facility is being built by Emery Sapp. Commissioner Elkin stated they discussed was reapplying for SRF funding. Also, they are still working on an agreement with the City of Columbia concerning the Walnut Brook area.

There was no public comment.

The meeting was adjourned at 2:27 p.m.

Attest:

Wendy S. Noren
Clerk of the County Commission

Don Stamper
Presiding Commissioner

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner