

TERM OF COMMISSION: July Session of the May Adjourned Term

PLACE OF MEETING: Boone County Government Center Commission Chambers

PRESENT WERE: Presiding Commissioner Don Stamper
District I Commissioner Karen M. Miller
District II Commissioner Skip Elkin
Deputy County Clerk Shawna Victor

The presiding commissioner called the meeting to order at 9:34 a.m.

Subject: Purchasing Department

A. Second Reading to Award Bid for Shop Fluids and Petroleum Products (35-03JUL01)

Commissioner Elkin moved to award bid 35-03JUL01 to McCollister & Co., for Shop Fluids and Petroleum Products except line 4.7.17.

Commissioner Miller seconded the motion.

There was no public comment.

The motion passed 3-0. **Order 343-2001**

B. Second Reading to Reject Bid for Service Utility Trucks (36-11JUL01)

Commissioner Elkin moved to reject bid 36-11JUL01 for Service Utility Trucks per the attached recommendation by the Purchasing Department and Public Works.

Commissioner Miller seconded the motion.

There was no public comment.

The motion passed 3-0. **Order 344-2001**

C. First Reading to Award Bid for Asphalt Overlays (37-18JUL01)

Commissioner Stamper stated that the Purchasing Department received a request from the Public Works Department to issue a bid for Asphalt Overlays. The bid was issued on June 28 and closed on July 18, 2001. Three bids were received. Upon the completion of bid evaluations, Purchasing and Public Works recommended award to APAC-Missouri for having the lowest and best bid meeting the minimum specifications.

The APAC bid was \$36.90 per ton. Last year’s contract with APAC was for \$30.54 per ton, but last year our bid was for an estimated 6,631 tons. This year our bid was for an estimated 297 tons.

The award for Asphalt Overlay represents an estimated expenditure of \$10,959.30 will be paid out of organization 2040, account 71100. \$100,000 was budgeted for this project. At the time of this writing (of the memo from Purchasing), there was a balance of \$266,009 remaining in the account.

There was no discussion from the commission.

There was no public comment.

Commissioner Stamper requested that the Deputy County Clerk to schedule this agenda item for a second reading and an appropriate order for approval.

Subject: Public Works Department

David Mink, Director of Public Works, was present on behalf of this issue

A. Second Reading and Approval of Budget Amendment for landscaping related to parking lot and architect reimbursables at Reality House

David Mink stated that this item was for work being done at the Reality House. He also stated that this was a second reading of a budget amendment.

Commissioner Miller asked if this item would finalize the budget and the work being done at the Reality House. David Mink stated yes

Commissioner Miller moved to approve the following budget amendment:

Account	Amount Increasing
4020-71201 Construction Costs (MAT)	745.00
4020-71231 Owner Costs	9.00

Said budget amendment is for the landscaping related to parking lot project and architect reimbursables.

Commissioner Elkin seconded the motion.

There was no public discussion.

The motion passed 3-0. **Order 345-2001**

B. First Reading to Approve Payment Requisition for Rock Purchase

David Mink stated that there were three bids solicited and only one quarry had the rock. He also stated that this was a sole source contract. This rock is being used for the Rangeline Road project.

Commissioner Stamper requested that the Deputy County Clerk to schedule this agenda item for a second reading and an appropriate order for approval.

C. First Reading to Authorize the Presiding Commissioner to sign contract for remonumentation with the Missouri Department of Natural Resources

Commissioner Stamper read the memo from David Mink, Director of Public Works, which stated this was a proposed contract with the Missouri Department of Natural Resources, Division of Geology and Land Survey, for remonumentation of ten corners of the United States Public Land Survey System here in Boone County.

With the approval of this contract, Public Works can proceed with the remonumenting of the ten corners.

David Mink stated that through the contract, the county would be reimbursed for each monument.

Commissioner Stamper asked how much each of the monuments would cost. David Piest stated that the reimbursement would be \$175 per monument and they have been authorized for ten.

Commissioner Stamper requested that the Deputy County Clerk to schedule this agenda item for a second reading and an appropriate order for approval.

Subject: Clerk's Office

Wendy Noren, Boone County Clerk, present on behalf of this issue

Wendy Noren stated that the Clerk's Office received a grant from the Secretary of State's Office for local record preservation. This grant money would be used for microfilming. She stated that the budget amendment would increase revenue and expenditure budgets to account for grant award by \$13,825 and the budget revision would transfer \$1,975 from the emergency account to the records management services account.

Commissioner Stamper asked if this would be for this year. Wendy Noren stated yes, that the grant money would be paid in three increments.

Commissioner Miller asked what would be put on microfilm. Wendy Noren stated that this would be a completion of the collector's tax books, and the sheriff department records.

There was no public comment.

Commissioner Stamper stated that this was a first reading and requested that the Deputy County Clerk schedule this for an agenda item as a second reading in ten days and an appropriate order for approval.

Subject: Roger B. Wilson Dedication Committee

Commissioner Stamper stated that the auditor wanted an agreement between the county and the artist doing the artwork for the Roger B. Wilson Dedication Ceremony.

Commissioner Elkin asked if the \$8,000 was a contribution. Commissioner Stamper stated that this was contribution money.

Commissioner Stamper stated that this was a first reading of the budget amendment and contract. He asked that the Deputy County Clerk schedule this for an agenda item as a second reading in ten days and an appropriate order for approval and for the contract for a second reading and appropriate order for approval at the next meeting.

Subject: Amend Commission Order 315-2001 to Authorize the use of Commission Chambers and Courthouse Grounds

Commissioner Miller stated that the reason for this amendment is that the City of Columbia would not allow for street closings on Saturdays.

Commissioner Miller moved to amend commission order 315-2001 to authorize the use of the Commission Chambers and the Courthouse Grounds for an Alternative Energy & Transportation Fair, sponsored by the Mid-Missouri Peaceworks/PedNet Coalition on October 21, 2001.

Commissioner Elkin seconded the motion.

There was no public comment.

The motion passed 3-0. **Order 346-2001**

Subject: Commissioner Reports

Commissioner Miller

IT Update

Commissioner Miller stated that there would be a meeting with the new director at 4 p.m. and that his first day would be on Monday August 6. Also on August 6, there is going to be an IT

budget meeting. She also stated that on August 2 at 2:30 p.m. there would be an IT meeting with the Recorder's Office to discuss a new project.

Commissioner Miller also stated that there is a bid for virtual private network. This would allow county employees to access their work files from off campus. This would be done through an 800 number.

Commissioner Miller stated that there would be discussion about the program for direct deposit of credit card payment from the Collector's Office and about the tax collection from the City of Centralia.

Public Works Update

Commissioner Miller listed projects that were currently being worked on or completed.

- Georgetown Subdivision – Engineering
- Dee Woods Road Project – Public Works was meeting with the water district today
- Rangeline Road – almost finished
- Stark Lane – will be over layed
- Zumwalt Bridge
- Chip and Seal – finished
- Coats Lane – completed
- MBRACE Project
- Brown School Road/Creasy Springs Road – a news conference would be held Wednesday August 1, 2001
- Gans Road – paving completed
- Richland Road – in progress
- Dripping Springs Road – Commissioner Stamper and Commissioner Elkin asked if there was a right-of-way dispute over this project
- C.B Lewis Road
- Riviera Lane – Houses located south of the road were not annexed and there needs to be some road work done. Commissioner Miller asked if there needed to be a change order issued.

Commissioner Miller also stated that the mold problem at the jail is now under control.

Commissioner Miller stated that there continues to be a problem with trash on trail. She stated that there is now a monitoring system at the entrance to the parking lot that was placed there by the Sheriff's Department.

Commissioner Elkin

Boone Retirement Center Board Meeting

Commissioner Elkin stated that Glenda Castrip, who is also on the Boone Retirement Center

Board, was present at the meeting. Commissioner Elkin stated that the new name would be The Bluffs, in conjunction with the area of town that the new center will be in. He also stated that the construction of the new Center was moving along very well with March as the completion date.

Convention and Visitors Bureau Meeting

Commissioner Elkin stated that this meeting had been cancelled.

There was no public comment.

The meeting was adjourned at 10:05 a.m.

Attest:

Don Stamper
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner