

TERM OF COMMISSION: September Session of the August Adjourned Term

PLACE OF MEETING: Boone County Government Center Commission Chambers

PRESENT WERE: Presiding Commissioner Don Stamper
 District I Commissioner Karen M. Miller
 District II Commissioner Linda Vogt
 Deputy County Clerk Melanie Stapleton

The meeting was called to order by the Presiding Commissioner at 9:30am.

Subject: Authorize the Budget Revision and Award bid for Digital Telephone System for Public Works

Beckie Jackson presented the following recommendation for the bid award:

The County Commission approved our review of the State of Missouri digital telephone system contract held by Convergent Communications. After meeting with representatives of this firm and reviewing the existing telephone system at the facility, we are recommending the purchase of one Nortel key system for use at Public Works. The department budgeted \$11,000 and the actual price is \$18,486. Attached is a budget revision in the amount of \$7,487 to cover the entire project. The funds are the result of identified savings in other departmental budget categories.

With the installation of this system, the department should experience a monthly telephone service billing decrease of approximately \$315. The new system features an in-house voice mail system as opposed to the Centrex voice system administered by Verizon. The new system will also increase the number of in-bound lines available for use by employees and in-coming call traffic. The existing system currently allows nine users at one time and the new configuration will allow twelve users at one time. We hope this will resolve line availability issues and problems currently experienced at this facility.

Attached for your review is a copy of the systems quote presented by Convergent Communication. I have compared the figures to the State contract and find them to be in order.

Beckie Jackson stated that this system would greatly benefit the department. She stated that it would solve the line availability issue. She also noted that she compared the figures (cost) to the State contract and everything was in order.

Commissioner Vogt moved to authorize a budget revision as follows:

AMOUNT	(increasing) ACCOUNT	(decreasing) ACCOUNT
\$2612		2045-92400 Replacement-truck
\$2500		2045-37210 Training/School
\$400		2045-91100 Furniture & Fixtures
\$974		2045-37230 Meals & Lodging-training
\$500		2045-26600 Street/Traffic/Const ruction Signs
\$500		2045-23021 Drafting Supplies
\$7486	2045-92000 Office equipment	

Said revision is to cover the unbudgeted amount for the Digital Telephone System at Public Works.

Commissioner Miller seconded the motion.

There was no discussion.

The motion passed 3-0. **Order 369-2000**

Commissioner Vogt moved to authorize the purchase of a digital system (Nortel key) from Convergent Communications for the Public Works Department per the attached recommendation of the Purchasing Department and authorize the Presiding Commissioner to sign the agreement.

Commissioner Miller seconded the motion.

There was no discussion.

The motion passed 3-0. **Order 369A-2000**

Subject: Award bid 46-30AUG00 Gibbs Rd Improvement

Marlene Ridgway presented the following recommendation for the bid award:

The department and I have reviewed the bids submitted and recommend awarding the base bid and Alternate 1 to APAC-Missouri for having the lowest and best bid meeting the minimum specifications.

The total cost for this project is \$142,729.30. This would be paid out of organization 2045 account 71100.

Commissioner Stamper noted that the project came in slightly over the estimate. He stated that an additional \$12,000 was required for the middle section of the road.

Commissioner Stamper moved to award bid 46-30AUG00 as follows:

FOR	TO
Gibbs Rd Improvement (base bid and Alternate 1)	APAC-Missouri

Said bid is awarded per the attached recommendation of the Purchasing Department. It is further ordered that the Presiding Commissioner be hereby authorized to sign the agreement.

Commissioner Vogt seconded the motion.

There was no discussion.

The motion passed 3-0. **Order 370-2000**

Subject: Public Hearing on the setting of the 2000 Property Tax Rates

Wendy S. Noren stated that it is time for the County to set its annual levy. She stated that there was no increase in the tax rate ceiling and the levy is below what is authorized by state statute.

Wendy S. Noren stated that County Auditor June Pitchford budgeted for an additional 1¢ increase, however after review and further discussion they both agreed that this current amount was sufficient and no increase was needed.

Commissioner Stamper convened a public hearing on the tax rates as presented by the County Clerk.

There was no one present that wished to comment.

Commissioner Stamper closed the public hearing.

Wendy S. Noren noted that amendments to these tax rates could come in the future.

Commissioner Stamper asked what the final deadline would be for submitting changes.

Wendy S. Noren stated that corrections are usually forwarded by the last weekend in October. She stated that the process was slowed this year because the cities were waiting for the new laws to become effective.

Commissioner Stamper moved to adopt the 2000 tax rates as presented by the County Clerk.

Commissioner Vogt seconded the motion.

Discussion: Wendy S. Noren answered general questions posed by David Rogers (attorney) regarding tax rates.

Commissioner Miller noted that the County Commission has no authority to change the 12¢ Group Homes tax. She stated that this tax was voted on and approved by the people.

Wendy S. Noren also noted that Road & Bridge tax was rolled back by 5¢ by passing Propositions 1 and 2..

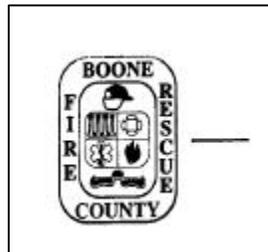
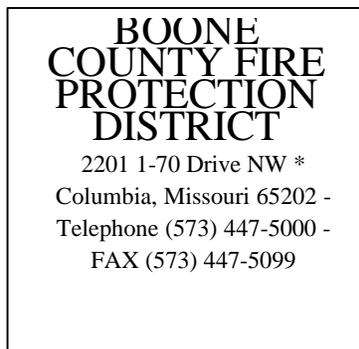
The motion passed 3-0. **Order 371-2000**

Subject: Local Emergency Planning Committee Report

Ken Hines, LEPC chairperson stated that this is the report that he submits to the County Commission at the beginning of each fiscal, funding year. He presented the County Commission with the following documents: the actual application for funding, the report of the past year's spending , and the anticipated spending for the upcoming year.

Ken Hines stated that in order to assist other fire departments in the County, the LEPC voted to purchase \$600 worth of basic level response equipment for four, smaller fire department's in Boone County.

The documents submitted by Ken Hines are as follows:



Memorandum

To: Boone County Commission
From: Ken Hines, LEPC Chairperson
Date: 9/19/00
Re: FY 2000 LEPC Report

Commissioners,

Attached is the FY 2000 report from the Boone County Local Emergency Planning Committee. The important items to note is that the grant for this fiscal year was added to some carryover funds from the preceding fiscal year. The total of these funds were used to improve hazardous materials response and preparation in Boone County.

Items of note:

1. Purchase of \$600 of basic response supplies for Columbia FD, Boone County FD, Southern Boone FD, Centralia FD, Columbia Regional Airport Public Safety. These supplies encompass oil-away, absorbent pads and absorbent booms.
2. Chlorine A kit for Columbia FD
3. Two attendees each at the SEMA conference and a HAZWHOPER conference
4. Updated by-laws to reflect Commission request
5. Updated HAZMAT annex
6. Planned field training exercise in Spring 2001 in Centralia

The amount of the estimated grant for FY 2001 for Boone County is \$85 10.00. The LEPC has voted to spend this money on monitoring devices for the Boone County Fire District Regional HAZMAT team and the Columbia Fire Department. Respectfully submitted,

Kenneth Hines

*MISSOURI EMERGENCY RESPONSE
COMMISSION
MISSOURI DEPARTMENT OF PUBLIC SAFETY
PO Box 3133
JEFFERSON CITY, MO 65102*

*International Association of Fire Chiefs
Fire Service Award for Excellence*

International Champion - 1996

*GRANT APPLYING FOR:
(please mark all that apply)*

LEPC GR,ANT X

HMEPGRANT X

Application for Funding

July, 2000 to June 30, 2001

LEPC NAME AND ADDRESS

Boone County LEPC

P.O. Box 30818

Columbia, Missouri 65205

LEPC Point of Contact

*Kenneth Hines, Chairperson Phone Number
573-447-5000*

(1) PLEASE READ THE ATTACHED GUIDANCE BEFORE COMPLETING THE APPLICATION

(2) MAIN OBJECTIVES or PROJECTS TO BE FUNDED with this GRANT (USE SEPARATE SHEET IF NEEDED)

(2a) Eligible projects and objectives for the LEPC Funding Program (Please check all that apply):

- Contracts (i.e. consultants)*
- Services (i. e. supplies, books, printing)*
- X: Emergency Response Equipment*

Other (please specify)

(2b) Eligible projects and objectives for the HMEP Funding Program (Please check all that apply):

Contracts (Le. consultants)

Services (Le. supplies, books, printing)

X : Other (please specify) LEPC Training

(3) ATTACH A LIST OF LEPC MEMBERS AND THE MINUTES FROM YOUR LAST LEPC MEETING.

(4) ANNUAL REPORT OF USE OF LEPC FUNDS FROM PREVIOUS YEAR (7/1/1999 – 6/30/2000)

COST SUMMARY-CHARGED TO LEPC ACTIVITIES		COMMENTS
AMOUNT OF LEPC GRANT	6,022.29	
AMOUNT OF HMEP GRANT	0	
STAFF TIME COST	\$ 290.00	
POSTAGE & PRINTING	163.00	
TRAVEL	80.00	
OFFICE EQUIPMENT		
COMPUTER EQUIPMENT & SOFTWARE	\$	
CONTRACTOR COST		
ADMINISTRATIVE COST	67.84	
REFERENCE MATERIALS		
TRAINING	1,893.90	SEMA conference & HAZWHOPER
EQUIPMENT \$	8,409.73	EMS, FD hazmat response & training
OTHER COSTS (EXPLAIN)		
TOTAL COSTS (from fy 99)	10,904.47	
UNSPENT BALANCE OF GRANT(S)	0	
TOTAL UNSPENT BALANCE	0	

NOTE: SIGNATURES CERTIFY THAT THE FUNDS WILL BE ACCEPTED AND USED IN ACCORDANCE WITH THE STATE LAW AND THE ATTACHED GUIDANCE.

(5) Kenneth Hines
LEPC Chair (please print or type)

(6) County or Counties in Local Emergency

*Signature of County Commissioner for E

BOONE	NAME	SIGNATURE
	Don Stamper	

Subject: Approval of Purchase of LiveScan Fingerprint System

Commissioner Stamper stated that Sheriff Boehm appeared before the County Commission on August 7th to request approval of the purchase of a LiveScan Fingerprint System. He stated that the County Commission requested that the purchase be taken to the Special Funds committee (chaired by Tom Schauwecker, County Assessor) for a recommendation and issuance of a policy on these kinds of purchases. (*For further background information n the LiveScan Fingerprint System please see August 7, 2000 Commission minutes*).

Commissioner Miller handed out a draft copy of the policy issued by the Special Funds committee. The Special Funds Committee consisted of Tom Schauwecker, Captain Beverly Braun, Information Technology Director Bob Ormiston, County Auditor June Pitchford, Bonnie Adkins, Prosecuting Attorney's Office, and Sheriff Boehm.

Commissioner Stamper stated that this policy would be ratified by the committee and then formally adopted by the County Commission.

Commissioner Miller stated that the Sheriff had done a very good job of reviewing the purchase. She noted that the purchase would save the County money and provide support to other local law enforcement agencies. She stated that she is in support of the purchase as it will be of great value to Boone County.

Commissioner Miller moved to approve the Sheriff's Department to purchase a LiveScan Fingerprint System in an amount not to exceed \$85,000 using Law Enforcement Block Grant funding and authorize the Presiding Commissioner to sign the purchase requisition and contract.

Commissioner Stamper seconded the motion.

There was no discussion.

The motion passed 3-0. **Order 372-2000**

Subject: Approval of MU Football Security Contract

Major O. J. Stone stated that this is the County's third year participating in this arrangement. He stated that the funds for this agreement are channeled through the County. He noted that the County charges a processing fee for that activity.

Commissioner Miller asked if the County is charged overtime for the officers participating in this arrangement.

Sheriff Boehm stated that overtime is not charged to the County's budget.

Commissioner Stamper moved to approve an Agreement between Boone County and the University of Missouri Curators for security for the MU (home) Football Games (year 2000) and authorize the Presiding Commissioner to sign the agreement.

Commissioner Vogt seconded the motion.

There was no discussion.

The motion passed 3-0. **Order 373-2000**

Subject: Accept Bonding Documents and Plat for Deerfield Subdivision Plat 1

Thad Yonke stated that this is a straight subdivision plat.

Commissioner Stamper noted that this is the first County subdivision with sidewalks.

Commissioner Miller moved to receive and accept the plat for Deerfield Ridge Subdivision Plat 1 and authorize the Presiding Commissioner to sign the related Bonding Documents totaling \$100,000.

Commissioner Vogt seconded the motion.

There was no discussion.

The motion passed 3-0. **Order 374-2000**

Subject: Public Hearing on approval f a \$778,000 Budget Amendment for Public Works

Commissioner Stamper stated that the public hearing for approval of this budget amendment (in its current form) would not take place. He stated that an extra \$100,000 would need to be added to this budget amendment. He noted that the budget amendment in its corrected form would have to have the correct amounts placed in the appropriate categories and receive another ten day waiting period for public comment.

Commissioner Stamper asked if there was anyone that wanted to comment on the budget amendment or proposed revisions.

There was no one present wished to comment.

Commissioner Stamper stated that the paperwork would have to be resubmitted (to the Auditor's Office).

Subject: Request for Time Extension for Project 25-09MAY00

Commissioner Stamper stated that APAC-Missouri, Inc. requested a time extension on project 25-09MAY00 Asphalt Paving until October 31, 2000 as follows:



APAC - Missouri, Inc. P.O. Box 913 Columbia, Missouri 65205 (573) 442-0146

September 7, 2000

Mr. Don Stamper, Acting Director
Boone County Public Works
5551 South 63 Highway
Columbia, MO 65201

RE: Project 25-09MAYOO, Asphalt Paving
Boone County

Dear Mr. Stamper:

The above referenced project was awarded to APAC and the contracts were signed on June 8, 2000. We contacted the Public Works Office to start work on this project immediately after the award of the contract. However, we were told that the streets were not ready and to hold off paving until late summer. Last week we were informed that the roads are now ready to be paved. Our contract states that all work is to be completed by September 30, 2000.

We would like to request a time extension until October 31, 2000 for the completion of this work. Our reason for this request is that we were ready to pave the scheduled roads back in June but were held off until a later date. The roads are now ready but we are extremely busy at this time trying to finish paving on some high profile MoDOT projects, including Highway 63 Boone County, 1-70 Boone County,

Brown Station Road, and Route B. These projects all have completion dates on or around October 1, 2000. Therefore, our plants and paving crews are tied up at this time on these projects.

We feel that with the time extension we can complete the work on this contract by the end of October while still achieve the desired results on the end product. Please give this request your full consideration and advise us accordingly of your decision. Thank you for your consideration of this request. Should you have any questions, please contact me at 442-0146.

Respectfully, APAC-Missouri, Inc.

cc:

Michael C. Cuilik
Vice President

Donnie Mantle
Contract File

Commissioner Stamper stated that this request did not require formal approval.

Commissioner Stamper also reported that a structure floated away from a subdivision located near State Rte KK. He stated that the structure would be reset this week.

Subject: Request for Approval of Fireworks Display for First Night Columbia

Commissioner Miller stated that the First Night Columbia group would like to use the parking lot area for their fireworks display again this year. She noted that both fire departments (City of Columbia and Boone County) would be on hand for the display.

Commissioner Stamper stated that First Night Columbia hosted a very nice celebration last year.

Commissioner Vogt asked if fireworks would likely be a part of the celebration every year.

Commissioner Miller answered affirmatively. She also noted that there would be two fireworks displays this years, one earlier in the evening for children and another at midnight to celebrate the new year.

Commissioner Miller moved to approve the request for a fireworks display for First Night Columbia and authorize the Presiding Commissioner to sign the documentation.

Commissioner Vogt seconded the motion.

There was no discussion.

The motion passed 3-0. **Order 375-2000**

Commissioner Reports

Commissioner Miller

Commissioner Miller reported that the County received six bids on the comprehensive plan. She stated that the County Commission should forward their comments to the Purchasing Department by the end of the month.

Commissioner Miller noted that the Comprehensive Benefits plan stemmed from employee retention problems. She stated that there was strong feeling that the County needed to know if the retention problems were pay or benefit based. She stated that this plan should demonstrate whether the County is competitive for its clerical, law enforcement, and professional employment.

Commissioner Miller reported that the Jeff Stevens, the Boone County Representative on the Executive

Committee of the Regional Planning Committee, resigned due to health reasons. She stated that she would like to appoint Gene Burke (Mayor of Centralia) to that position. She noted that he had been very active in the Transportation Advisory Committee meetings.

The County Commission gave consensus agreement to Gene Burke as appointee to the Executive Committee of the RPC.

Commissioner Miller stated that over the past few months, the County Commission has been approached by several organization "who feel they have the perfect solution for the Fairgrounds. She stated that it would be a good idea to as the Park Board and the Task Force to get involved and put together a discussion in order to give an overview of all of the reports. She stated that she would also like to invite all of those groups (such as the Boone County Citizens for Good Government) that would like to have input on this issue.

Commissioner Vogt stated that it was suggested to her that all property (related to the Fairgrounds) be reviewed by an engineering firm to determine the best use of the property for the community.

The County Commission agreed to set a tentative date of October 1st to identify the groups that would have interest in attending that discussion on the Fairgrounds.

Commissioner Vogt stated that the public does have a great interest in the Fairgrounds and public discussions would be very valuable.

Commissioner Miller reported that she attended the Farm Bureau meeting last night. She stated that Andrew Stanton was appointed chair of Farm Bureau. She noted that Andrew Stanton is also on the Visioning Committee. She stated that Andrew Stanton reported to Farm Bureau that the Sierra Club has suggested that the Sierra Club and Farm Bureau sit down together and address the protected areas in the County. She stated that Farm Bureau agreed to the meeting.

Commissioner Miller reported that the Visioning report would be coming soon.

Commissioner Stamper

Commissioner Stamper stated that the grade set by the engineering firm for the St Charles Project is ADA acceptable. He stated that the turn into the golf course is a fairly, steep hill. He stated that people are using that corner to attach trailer hitches to pull golf carts into the golf course. He stated that the engineer did not anticipate that activity. He stated that the County should consider whether a change order should be performed to address the matter.

Commissioner Stamper requested that a closed session be set to discuss the finalists for the Public Works Director position.

Commissioner Stamper reminded everyone that the Windy Point (appeal) hearing would be held this evening at 7pm in the Commission Chambers.

Commissioner Stamper reported that a work session would be set with the Sheriff and then another following that with the Courts in order to discuss the Jail Sales Tax issue.

Commissioner Stamper noted that he would be out of town from this Friday (September 23rd) until Sunday (September 25th). He stated that Commissioner Miller would be designated as the Presiding Commissioner for that time period.

Commissioner Vogt did not give reports.

There was no public comment.

The meeting adjourned at 10:30am.

Attest:

Don Stamper
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Linda Vogt
District II Commissioner